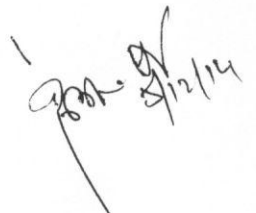


**MINUTES OF THE MEETING OF 19TH ACADEMIC COUNCIL HELD ON
22.11.2014 AT 10.00 A.M. IN THE BOARD MEETING HALL, NERIST.**

The following were present:

- 1) Prof.P.K.Das, Director - Chairman
- 2) Prof.S.S.Sarkar, Dean (School of Management & Sciences, Tezpur University) - Member
- 3) Prof.N.N.Patwari, Former Dean (Faculty of Engg.), Guwahati University. - Member
- 4) Prof.M.Bhuyan, Dean (School of Engg.), Tezpur Uni.- Member
- 5) Dr.A.K.Tripathy, Principal, RG Polytechnic, Itanagar - Member
- 6) Prof.H.S.Yadav, Dean (Admin) - Member
- 7) Prof.P.R.Alapati, Dean (SA) - Member
- 8) Prof.M.Muralidhar, Dean (P&D) - Member
- 9) Prof.P.K.Tripathy, Dean (Acad) - Member
- 10) Prof.Mubarak Hussain, Deptt. of CH - Member
- 11) Prof.S.K.Singh, Deptt. of CE - Member
- 12) Prof.J.Choubey, Deptt. of MA - Member
- 13) Prof.Binay Singh, Deptt. of FO - Member
- 14) Prof. K.D.Ram, Deptt. of CH - Member
- 15) Prof.P.Rethy, Deptt. of FO - Member
- 16) Prof.L.S.Yadav, Deptt. of AE - Member
- 17) Prof.L.K.Arora, Deptt. of MA - Member
- 18) Prof.A.S.Rai, Deptt. of MA - Member
- 19) Prof.N.Deb, Deptt. of CH - Member
- 20) Prof.Saibal Chatterjee, Deptt. of EE - Member
- 21) Prof.B.D.Nayak, Deptt. of HSS - Member
- 22) Prof.M.F.Hussain, HoD (CH) - Member
- 23) Dr.P.Lingfa, HoD (ME) - Member
- 24) Dr.S.K.Sahu, HoD (CE) - Member
- 25) Prof.K.N.Dewangan, HoD (AE) - Member

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26)	Shri Madhusudhan Mishra, HoD (ECE)	-	Member
27)	Dr.M.Sengupata, HoD (PH)	-	Member
28)	Dr.P.Parida, HoD (HSS)	-	Member
29)	Dr.N.Marchang, HoD (CSE)	-	Member
30)	Dr.S.Gao, HoD (EE)	-	Member
31)	Shri S. Choudhury, HoC (CMS)	-	Member
32)	Dr.S.K.Shrivastava, Associate Professor	-	Member
33)	Ms.M.Kathing, Assistant Professor	-	Member
34)	Dr.M.P.Thaddeus, Assistant Professor	-	Member
35)	Shri T.V.P.Singh, Assistant Professor	-	Member
36)	Dr. K.K.Rajesh, A.R.(Acad)	-	Invitee
37)	Shri M.K.Camder, Registrar i/c	-	Non-member Secretary

At the outset, Prof.P.K.Das, Chairman, Academic Council welcomed all the members along with new external and internal members by name and then the meeting was started with the agenda items. He also informed that the agenda items were supposed to be provided to the members at least ten days before, but due to calling of this 19th Academic Council meeting on emergency the agenda items could not be provided much before. He assures to take care of the issue in future.

Agenda Item AC.19.01: To consider confirmation on the Minutes of the 17th Academic Council Meeting held on 17.04.2014.

[Dean (Acad) informed the members that no comment was received from any member and requested for confirmation of the minutes. However, the Chairman, AC sought the members if any comment on the minutes of the 17th Academic Council meeting held on 17.04.2014.

HoD (ECE) requested to delete the seven paras in the first and second pages of the 17th AC minutes related to non-inclusion of the name of Prof.Dipankar Pal in the information brochure for M.Tech and Ph.D. application as a faculty of ECE department and also replacing of Prof.Dipankar Pal by Dr.Anwar Hussain from the

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acting supervisor of Mr.Dinomani Singh (against scholar's desire), which was in violation of the Order No.RR-44/2011-12 dated 13.12.2011 as these matters were not correct and the decisions were taken by the ECE department itself in the departmental meetings.

Chairman said that HoD (ECE) should ask Mr.Dinomani Singh to give his statement in writing through HoD (ECE) on this matter to the Chairman, Academic Council and then it would be placed in the next Academic Council meeting for discussion before deleting the recorded paras. All members agreed to it.]

Resolution: The Minutes of the 17th Academic Council meeting held on 17.4.2014 at 11.00 A.M. in the Board Meeting Hall was confirmed as no comments were received from any member except the one above from HoD (ECE) which was clarified by the Chairman, AC.

Agenda Item No.AC.19.02: To consider confirmation of the Minutes of the 18th Academic Council Meeting held on 24.08.2014.

[Chairman said that 18th AC meeting minutes should be brought to the next AC meeting for discussion and confirmation.]

Resolution: The Academic Council decided to bring these minutes to the next AC meeting for confirmation.

Agenda Item No.AC.19.03: To consider Action Taken Report (ATR) on the Minutes of the 15th AC meeting held on 25.8.2012, 16th AC meeting held on 18.05.2013 and 17th AC Meeting held on 17.04.2014.

AC.15.1: To consider modification of the Ph.D. Bye-Laws.

[Dean (Acad) said that a committee under the Chairmanship of Prof.R.M.Pant, the then Dean (Acad) was constituted for modification of the Ph.D. Bye-laws and the committee modified and submitted the Ph.D. Bye-laws and placed for deliberation. Finding no clearcut information regarding modification by the Committee, Chairman

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AC said that a Committee with Dean (Acad) and all HoDs/HoCs will be constituted and this committee will sit and finalise the Ph.D. Bye-laws by 15.1.2015 and the finalized Bye-laws will be placed in the next Academic Committee meeting]

Resolution: The Academic Council decided that a new committee constituted under the Chairmanship of Dean (Acad) with all HoDs/HoCs will sit and finalise the modifications in the Ph.D. Bye-laws by 15.1.2015 and place it in the next AC meeting.

AC.16.4 (c&f) : (c) To consider cumulative of grade card of Diploma and Degree.

(f) Four year Grade Card.

[In view of the placement of the students, four year grade card is needed to be issued to the students]

Resolution: The Academic Council accepted the both (c) and (f) as per the need of the placement of students.

AC.17.07 (c & f): (c) Increasing the number of seats in each discipline.

(f) Intake of the students through National Level Entrance test for Diploma/Degree levels.

[A committee was constituted under the Chairmanship of Prof.P.K.Tripathy, Dean (Acad) and the committee proposed new academic structure for NERIST (UG programme in Engineering) maintaining the existing modular pattern. Members appreciated the proposed academic programme and suggested for deferring it for the time being.]

Resolution: The Academic Council deferred the item for time being.

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AC.17.07 (b) To reintroduce cut off in all levels of the NERIST Entrance Examination.

[Dean (Acad) informed that a Committee was constituted under the Chairmanship of Prof.N.Deb for fixing the cut off marks in all levels of the NERIST Entrance Examination and the said Committee submitted its report and placed for deliberation.

Members expressed different views on this report. Chairman said that cut off mark is very essential in entrance examinations for placements of the students, so it is required to be fixed. After discussion, all members accepted the formula submitted by the constituted Committee with modification that it is to be mean minus sigma ($\mu - \sigma$) for calculation of cut off mark.]

Resolution: The AC approved to implement the formula suggested by the Committee with a modification that the cut off be mean – sigma ($\mu - \sigma$) for selection of candidates in the NERIST Entrance Examinations.

AC.17.07 (e) Adopt the national level of 10 point CGPA structure used in NITs/IITs.

[Dean (Acad) said that a committee was constituted under the Chairmanship of Prof.S.K.Singh to adopt the national level 10 point CGPA structure used in NITs/IITs for NERIST and the Committee's report was placed for deliberation.

After discussion, all members accepted the 10 point CGPA formula suggested by the committee for implementation at NERIST. Further, it was decided that this 10 point CGPA formula will be implemented for the new entrants at NEE-I from July, 2015.]

Resolution: The Academic Committee approved to implement the 10 point CGPA formula suggested by the Committee for the new entrants at NEE-I from July, 2015.

AC.17.11: Change of Course Code of Research Methodology from FR-8014 to FR-8019 which is offered at Ph.D. level.

Resolution: The item was dropped by the HoD (Forestry) and it was accepted by the Academic Council.

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AC.17.06 : To consider the progress report of TEQIP-II of NERIST.

[Dean (Acad) requested the members to go through the progress report of TEQIP-II of NERIST placed by the Coordinator TEQIP before noting it.]

Resolution: The item was noted.

AC.17.10: To consider the proposal for introduction of online application for PG & Ph.D programmes.

[Dean (Acad) said that a committee was constituted in the 17th AC meeting for introduction of online application for PG and Ph.D. programmes similar UG and no meeting was conducted by the Committee.

It was suggested that the committee should meet as early as possible and submits report to the Chairman for examination and approval in order to implement it from the next admission. It may be reported in the next AC.]

Resolution: The Committee should submit its report to the Chairman for examination and approval so that it can be implemented from the session 2015 - 16.

Agenda Item AC 19.04: To consider the proposal vide UGC (MHRD) D.O.letter No.F.-1/2012(SA-III) dated 15th Sept. 2014 for creation of 2 seats under Supernumerary Quota for students of Jammu & Kashmir.

[Dean (Acad) informed that a letter vide letter No.D.O.No.F.1-1/2012 (SA-III) dated 15.9.2014 received from UGC asking for creation of two seats under supernumerary quota for students from Jammu & Kashmir on the decision of the Inter-ministerial committee of the MHRD as a part of the Special Scholarship Scheme for Jammu and Kashmir and requested the members to deliberate on the matter.

Members accepted the proposal and decided to seek clarification from the UGC regarding admission of the students whether the UGC directly will send the names of

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the candidates or they will sit in the NERIST entrance examination. Members said that clarifications should be sought from the UGC regarding admission of the students as the UGC had not mentioned about admission procedure of the two students.]

Resolution: The Academic Council approved the item subject to seeking of clarification from UGC by writing a letter on admission procedure of the two candidates from Jammu and Kashmir that whether the names of students are to be sent by the UGC directly or they would be asked to sit in the NERIST Entrance Examination. The actions may be initiated by the Academic Section in this regard.

Agenda Item No. 19.05: To consider introduction of an optional paper on Disaster Management at UG level as per UGC D.O. letter No.F-14-5/2007 (CPP-II) dtd.28th Sep. 2014.

[Dean (Acad) informed that a letter received from the UGC, New Delhi (Letter No. D.O. letter No.F-14-5/2007 (CPP-II) dtd.28th Sep. 2014) referring their earlier letter even number dated 29.11.2012 regarding introduction of an optional paper on Disaster Management at UG level. Controller of Examination handed over the letter dated 29.11.2012 along with syllabus to the Chairman. Chairman along with all members unanimously decided to introduce the course at the UG level from the session of 2015-16 onwards and both HoD(CE) and HoD (HSS) were asked to examine the syllabus and the course code etc. before introduction with the approval of the Chairman, AC.]

Resolution: The Academic Council accepted the proposal of the UGC for introduction of an optional paper on Disaster Management at UG level and requested both HoD (CE) and HoD (HSS) to examine the syllabus as prescribed by UGC and its course code for its introduction at UG level from the session of 2015-16.

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Agenda Item No.19.06: To consider the weightage for discharging administrative responsibilities for the calculation of API score under Category III related to faculty recruitment.

[Dean (Acad) said that the issue of giving weightage for discharging administrative responsibilities in calculation of API score suggested by IQAC committee in Annexure - 1 (meeting held on 26.8.2014 at 11.30 A.M.) for the faculty members in the institute was deliberated in the 81st meeting of BoM and the BoM referred this matter to the Academic Council as the matter is related to the faculty members. That is the reason, this matter was placed in this AC meeting for discussion. Then Chairman, AC sought the members' opinion on the matter.

Some members said that this is not as per the norms of the UGC while others said that in NERIST, many faculty are doing extra administrative jobs in addition to their own responsibilities of teaching and research and a suitable weightage should be given to the faculty members for the API score calculation during promotion in CAS.]

Resolution: It was resolved that the institute authorities may explore the suitability for giving some weightage for the additional responsibilities being discharged by the faculty members while processing/scrutinizing their application forms for CAS promotion.

Agenda Item AC. 19.07: To consider the note dated 17.07.2014 submitted by Mr.Ratan Singh, Hindi Officer on the letter NoCIOUSUP/Recg/Admn/741/2014 dated 16.05.2014 for recognition of educational programmes and certificates of the Central Institute of Open Schooling, Uttar Pradesh, Lucknow.

[Dean (Acad) informed the members that a request received from the Open Schooling, Uttar Pradesh, Lucknow for recognition of their educational programmes and certificates by NERIST.

All members unanimously decided that this type of requests should not be considered by the institute.]

Resolution: After discussion, the Academic Council rejected the proposal.

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Agenda Item AC 19.08: To consider allotment of vacant seats to the wards of NERIST employees.

[Dean (Acad) said that the proposal was not properly placed in the 78 Board of Management meeting and BoM resolved that a detailed proposal may be sent to the MHRD for consideration. The proposal is to fill the vacant seats with the wards of NERIST employees if any seat is vacant after completion of the total admission process including the waitlists as well as extended wait lists . This will not disturb the present admission procedure of the NERIST. Dean (Acad) also informed that many seats were vacant in some of the engineering departments after completion of the total admission procedure during the last two years. It was made clear that such allotment of vacant seats was not a case of reservation of seats at all.

All members agreed to the proposal as this would not disturb the regular admission procedure, but would increase the student strength.]

Resolution: The Academic Council resolved to fill the vacant seats after exhausting the all the wait listed candidates by the wards of NERIST employees on the basis of merit in the Entrance Examination of the same year.


Agenda Item AC 19.09: To consider early submission of Ph.D. thesis during July-Dec. 2014.

[Being a part-time Research scholar, Mr.A.D.Singh can submit after enrollment in January, 2015 only as per the Academic Bye-laws (Master and Ph.D. Programmes)

Resolution: The item was not considered by the Academic Council.

Agenda Item AC. 19.10: To consider revision of syllabus and course structure of M.Tech.(IT) of CSE deptt.

Resolution: The Academic Council suggested that the revised M.Tech. IT syllabus of CSE department should be unitized and pass through BPGS.

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Agenda Item AC.19.11: To consider a note of HoD (Forestry) dated 12.11.2014 regarding addition of a clause in Ph.D. Bye-laws in connection with appointment of Supervisor/Co-supervisor.

Resolution: The Academic Council accepted to include the proposal in the revised Ph.D. Bye-laws.

Agenda Item AC.19.12: To consider the note dated 12.11.2014 submitted by Prof.P.K.Tripathy, Dean (Acad) regarding modalities of issuing Rank Certificate.

Dean (Acad) explained the problem is being faced regarding issuing of rank certificate in the Institute. He also said that the rank certificate is being asked by some organizations/institutions for the admission into higher studies as well as for job purpose.

Dean (Acad) also said that this matter was placed in the 17th AC meeting where the decision was not to issue any rank certificate. In the 18th AC meeting, it was decided to issue rank certificate on demand where the criteria for awarding Gold medal and rank of the student may be entirely different and the modalities to be finalized using a uniform pattern.]

Resolution: The same criteria which is adopted for the award of gold medal should also be followed for the issue of rank certificate. The model proforma of the rank certificate placed in the meeting was approved.

AC.19.13: To consider the request of Shri R.K.Mangang, Ph.D. Scholar (PT) for final withdrawal from the institute.

[Chairman informed the members that Shri R.K.Mangang, Part-time Ph.D. scholar (Roll No.Ph.D(PT)/12/EC/01) under ECE department had requested for final withdrawal from his Ph.D programme in the Institute. As per present Academic Bye-laws, there is no such provision for withdrawal from Ph.D. programme. Chairman, AC suggested if Shri R.K.Mangang would not register his Ph.D. programme in the

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coming semester i.e. Jan-May, 2015, the registration would terminate automatically and there would be no need of withdrawal.]

Resolution: The Ph.D. registration of the Part-time Ph.D. scholar, Shri R.K.Mangang under ECE department will automatically terminate, if he does not register in the coming semester i.e. Jan – May, 2015.

Agenda Item AC.19.14: Reporting items(s)

(A) To report regarding award of Ph.D Degree from the Institute.

Dean (Acad) said that Mr.Vijay Kumar Sharma (Roll No.Ph.D®/06(II)FO-CMS/PT/11/01 (Regn.No.506(II)12, Ms.Jayashree Dutt, Roll No.Ph.D(P)/07/FO/07 (Regn. No.50717, Mr.K.K.Rajesh, Roll No.Ph.D(P)/07/HS/03 (Regn. No.50710 and Ms.Lakshmi Kumari Singh, Roll No.Ph.D(FT)/PH/09/03 (REgn. No.50934 have completed the required formalities as per Academic Byelaws for awarding the Ph.D degree. As per rule, before awarding degree, clearance from the Academic Council and Board of Management is required. So that the cases are placed in the AC meeting for approval please.

Resolution: The Academic Council noted award of Ph.D degree to the four students.

B) To report regarding introduction of industrial/summer training for B.Tech final year students.

[Dean (Acad) said that T&P Cell has already introduced minimum of 4 weeks industrial training programme during the last Summer/Industrial Training for the B.Tech. pre-final year students. However, the maximum limit of 45 days remains same].

Resolution: The Academic Council noted the decision.

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(C) To report regarding implementation of new course structure in Civil Engineering Department.

Resolution: The Academic Council noted and approved.

AC.19.15: Any other item(s) with permission of the Chair.

Chairman, AC raised the following points for early action.

- 1) Chairman said that many departments have not yet revised their syllabee and requested them to complete this job by July, 2015 so that new syllabee would come into force from the session of July, 2015 onwards.

Resolution: It was decided to complete the revision of syllabus by July, 2015 those departments who have not yet done this task in order to implement new syllabus from the session of July ,2015 onwards. Besides, each Engineering Department was also asked to include a member from industry in its BoS.

- 2) Chairman, AC said that non-technical non-NET/GATE Ph.D. scholars are not getting scholarship while their counterparts are getting scholarships without GATE in technical branches. All members expressed their concern on the matter and suggested to make some provision like the Central Universities in order to encourage the former group. Members opined that the matter may be taken up in the next BoM meeting for consideration.

Resolution: A proposal in this connection may be taken to the next BoM.

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- 3) [HoD (CSE) raised a problem that one M.Tech. (CSE) student who got zero CGPA in all semesters came again for registration. Chairman said that a note in this connection may be sent to the Dean (Acad) and after verification of the case, Academic Section would take necessary action in this matter.]

Resolution: A note may be sent by HoD (CSE) on the matter to the Dean (Acad) for taking necessary action after verification of the case in the Academic Section.

- 4) Academic Council authorized the Chairman, AC to finalize the list of the experts submitted by the respective HoDs for the ensuing faculty recruitment.

The meeting ended with vote of thanks to the Chair.

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