



पूर्वोत्तर क्षेत्रीय विज्ञान एवम् प्रौद्योगिकी संस्थान  
North Eastern Regional Institute of Science & Technology

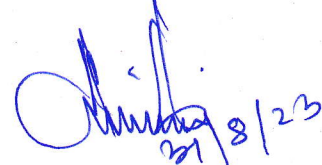
(Deemed to be University u/s 3 of the UGC Act, 1956)  
Under the Ministry of Education, Govt. of India

निर्जुली - ७९१ १०९ (ईटानगर)  
अरुणाचल प्रदेश, भारत

Nirjuli - 791 109 (Itanagar)  
Arunachal Pradesh, India

ADVERTISEMENT No. 6/2023 dated 31.08.2023 /1812

Applications in prescribed format are invited from the citizens of India for filling up of few purely temporary posts of Stenographer, Project Staff and Junior Hindi Translator in NERIST (Deemed to be University u/s 3 of the UGC Act 1956), Nirjuli – 791109, Itanagar, Arunachal Pradesh (Under the Ministry of Education, Govt. of India). Interested candidates may visit NERIST website [www.nerist.ac.in](http://www.nerist.ac.in) for details.

  
31/8/23  
Registrar i/c



**NORTH EASTERN REGIONAL INSTITUTE OF SCIENCE AND TECHNOLOGY**

(Deemed to be University u/s 3 of UGC Act, 1956)

(Under the Ministry of Education, Govt. of India)

**NIRJULI :: ARUNACHAL PRADESH :: 791109**

**Advertisement No. 6/2023 dated 31.08.2023**

Applications in prescribed format are invited from the citizens of India for filling up of following purely temporary non-teaching posts in North Eastern Regional Institute of Science & Technology, Nirjuli – 791109 (Itanagar), Arunachal Pradesh.

[Detail of the post(s), number of Post(s), Educational Qualification, Experience and Pay/Remuneration]


Sl.No.	Name & No. of Post	Minimum Educational Qualification & Experience etc.	Pay/Remuneration
1.	Stenographer 3 (Three) Post	Graduate in any discipline with stenography speed having 80 w.p.m. and 40w.p.m. in typing respectively with knowledge of computer application  Minimum 2 year experience as Stenographer	Rs. 35000/- (fixed)
2.	Project Staff 1 (One) Post	Graduate in Commerce or Economics with at least 55% marks (50% for SC/ST/PWDs)  Minimum 2 year experience in dealing with files on financial matters, knowledge of computer application and handling of data, preparation of balance sheet, utilization certificates, filling of TDS, PFMS and GeM	Rs. 35000/- (fixed)
3.	Junior Hindi Translator 1 (One) Post	First class Master's degree in Hindi from a recognized University approved by UGC. <b>AND</b> Recognized Diploma or Certificate course in translation from Hindi to English and vice versa or two years' experience of translation work from Hindi to English and vice versa in Central Government or State Government office, including Government of India undertaking. <b>OR</b> PG Diploma in functional Hindi.	Rs. 35400/- (fixed)

*[Handwritten signature and date 8/23]*

**The last date of submitting application is 11.09.2023.** The signed hard copy of the application along with certified copies of all certificates/documents and two copies of recent passport size photograph (one should be pasted on the application) should reach the **Registrar, NERIST, Nirjuli, PIN – 791109, Arunachal Pradesh** by Registered/Speed Post only superscribing the envelope as “Application for temporary post of .....

**General Conditions/Instructions:**

1. Filled in applications in prescribed format only will be entertained. Incomplete applications and/or applications received after the due date shall summarily be rejected and no further correspondence in this matter shall be entertained.
2. Consolidated salary is fixed and carries no other allowances.
3. Nature of employment is purely temporary and duration of employment is for one year which is extendable depending on output and performance of appointee.
4. Since the nature of engagement is purely temporary, selection will be done through walk-in-interview only and speed test for Stenographers.
5. Applications received in response to the advertisement will be scrutinized; and short-listed candidates only will be called for interview. Mere fulfilment of minimum eligibility criteria laid down in the advertisement does not entitle automatically a candidate to be called for interview. The decision of the Institute Authority for short-listing of candidates shall be final and binding. No correspondence whatsoever will be entertained from candidates regarding postal delays and reasons for not being called for interview.
6. The candidate should bring all original certificates at the time of interview for verification.
7. Institute reserves the right to fill or not to fill any or all of the vacancies advertised.
8. Canvassing in any form would lead to disqualification of candidature.
9. The Institute will not be responsible for any delay due to postal, email delivery failure, etc.
10. **Call letters to the candidates will be sent by e-mail only.**
11. In case of any legal dispute, it will be resolved only under jurisdiction of Guwahati High Court, Itanagar Permanent Bench.

  
(Dr. M.K. Camder)  
Registrar i/c.

Copy to : Network Administrator to upload in the Institute website please.





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NIRJULI :: ARUNACHAL PRADESH :: 791109

**Advertisement No. 6/2023, dated 31.08.2023**

**APPLICATION FORM FOR THE POST OF .....**

Advertisement No. & Date : .....

Post Applied for : .....

1. (i) Full Name (in block letters) : .....

(ii) Father's/Husband's Name : .....

2. (a) Date of Birth : .....

(b) Age (as on 11.09.2023) : .....

3. (a) Nationality : ..... (b) Gender : Male/Female

(c) Marital Status: Married/Unmarried/Divorced

4. Postal Address for correspondence : .....

.....

..... Pin Code .....

Mobile No. (i) ..... (ii) .....

e-mail ID: (i) ..... (ii) .....

5. Permanent Address : .....

.....

..... Pin Code .....

6. Educational Qualifications (from matriculation onwards):

Sl. No.	Examination Passed	Name of the University/Board	Year of Passing	Subject/ Specialization	% of Marks/ Grade (CGPA)	Division/ Class

7. Prizes, Awards, Distinction received etc. (if any) : .....

8. (a) Professional Experience:

Sl.No.	Name of Employer	Post held	Period of Employment	
			From	To

(b) Type of organization (Government/Semi Government/ .....  
Govt. Sponsored/Autonomous Body/Private etc.

9. Any other relevant information : .....

10. List of enclosures : .....

**DECLARATION**

I declare that the statements made in this application are true to the best of my knowledge and belief. I understand that misleading or wrong information furnished may lead to summary rejection of application/appointment (if found subsequently).

Date : .....

Place : .....

.....  
(Full Signature of Applicant)