



NORTH EASTERN REGIONAL INSTITUTE OF SCIENCE & TECHNOLOGY
(DEEMED UNIVERSITY)

NIRJULI :: ITANAGAR :: ARUNACHAL PRADESH

OPEN TENDER NOTICE NO.PUR/250/FUR/GH/2020

Dated: 02.11.2020

THE LAST DATE OF SUBMISSION OF TENDER(BOTH TECHNICAL AND FINANCIAL BIDS)	:	23.11.2020 UPTO 04.00 PM
DATE OF OPENING OF TENDER		
1) TECHNICAL BID	:	24.11.2020 AT 11.00 AM
2) FINANCIAL BID	:	25.11.2020 AT 04.00 PM



NORTH EASTERN REGIONAL INSTITUTE OF SCIENCE AND
TECHNOLOGY
NIRJULI :: ARUNACHAL PRADESH
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TENDER NOTIFICATION NO. NO.PUR/250/FUR/GH/2020 Dated: 02.11.2020

Sealed tenders are invited from various Manufacturers/Dealers/ Suppliers for supply of Fabricated steel cot and reputed brand of Study table for Girls hostels of this Institute in two bid systems (Technical and Financial bid). The details list of items alongwith terms and conditions can be downloaded from our website: www.nerist.ac.in. The interested suppliers/dealers may also collect the tender details along with Drawing , Design and specification of required items from the office of AR(S&P), NERIST Nirjuli on any working days from 09.00 am to 05.00 pm upto 20.11.2020 .The last dates of submission is 23.11.2020 upto 04.00 PM and date of opening of Technical Bid is 24.11.2020 at 11.00 am Financial bid will be opened on 25.11.2020 at 04.00 pm Tender fee (Non-refundable) of Rs. 5000.00 in favour of Director , NERIST, payable at SBI, Nirjuli to be submitted along with EMD @ 2% on bid value in the form of DD infavour of Director, NERIST Nirjuli payable at SBI, Nirjuli. The Director, NERIST reserves the right to accept or reject any tender partly or fully without assigning any reasons whatsoever.

Assistant Registrar (S&P)

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**NORTH EASTERN REGIONAL INSTITUTE OF SCIENCE AND TECHNOLOGY
NIRJULI :: (ITANAGAR) :: ARUNACHAL PRADESH**

NERIST OPEN TENDER : NO. TENDER NOTIFICATION NO. NO.PUR/250/FUR/GH/2020 Dated: 02.11.2020

TERMS AND CONDITIONS :

1. Rate : The rate should be quoted both in figure & words must be inclusive all .
2. (A) Consignee : All stores are required to be consigned to the Director, North Eastern Regional Institute of Science & Technology, Itanagar, Nirjuli, Arunachal Pradesh – 791109.

B) Mode of dispatch : The consignment is required to be dispatched by Road Transport or delivered at this Institute under supplier's own arrangement free of additional charges. All offers of delivery should be made ex-stock and clear note should be inserted in case of damage or loss in transit, if any will be borne by the supplier.

C) Dispatch of Document: The consignment note along with the quadruplicate of copy of relevant bill and two copies of priced challan should dispatch to the Director, NERIST, Nirjuli (Itanagar), Arunachal Pradesh – 791 109 immediately on completion of dispatch of consignment. If these documents do not reach the said office in time all wharf age/demurrage incurred, if any will be recoverable from the suppliers.
3. Delivery : The stores are required to be delivered/dispatched within thirty days from the date of receipt of the supply order/or as per Tender norms. Suppliers are requested to take care that all the items mentioned above are to be supplied in full set basis and the items are required to be installed in the Hostel
4. Quality Specification : The stores offered should be of the best/standard quality available unless, otherwise specified conforming strictly to the specification cited. The Director reserves the right to reject such stores as are found unacceptable on these grounds. Items of only reputed manufacturers will be given preference.
5. Liquidated damages : If a firm accepts the order and fails to execute the order in full or part as per terms and conditions stipulated therein, it will be open to the Competent Authority to recover liquidated damaged from the firm at the rate of 1% per month or the part thereof, subject to a

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maximum of 5% of the value of the undelivered stores. It will also be open to the Competent Authority, alternatively to arrange procurement of the required stores from any source, at the risk and expense of the firm that has accepted the order and failed to execute the order according in stipulations agreed upon. This will also entail removal of the defaulters name from the approved/registered list of suppliers.

6. A) Submission of quotation: Quotation should be submitted to the Assistant Registrar (S&P), NERIST, Itanagar, Nirjuli, Arunachal Pradesh – 791109.

B) Earnest Money : At the time of submission of Tender, the earnest money in the form of DD @2% on the quoted tender value is to be deposited with the tender which will be interest free. No Tender will be accepted without earnest money. The earnest money is to be deposited in favour of Director, NERIST on State Bank of India, Nirjuli Branch On receipt of supply order, in case the firm fails to supply, the earnest money will be forfeited.
7. Validity (Firmness): The rate should be valid for six month from the date of opening of tender. No representation for enhancement of price once accepted will be considered during the contract.
8. Opening of Tender: Every tender will be opened on the date and time as fixed in presence of a duly constituted committee of the Institute. A firm may depute its accredited representative to witness the opening, if it so desires.
9. Income Tax clearance: The tender should be accompanied by up to date Income Tax clearance certificate.
10. Quantity of Stores : The approximate quantities of item proposed to be purchased as mentioned in the list are liable to be increased or decreased at the time of placement of purchase order.
11. Special discount/rebate: Special discount/rebate admissible to Educational Institute of National importance may be specifically indicated in the quotation.
12. Refection of offer : Tenders not conforming to the terms and conditions and procedure so out lined are liable to be rejected summarily.
13. Guarantee/Warranty : The stores should be covered by warranty of quality/warranty of performance and manufactures defect for a minimum period of twelve month from the date of satisfactory installation as the case may be.

14. Special condition: Special condition, if any, printed on the quotation sheets of the tenders or condition attached with the tender will not be applicable to the contract unless these are expressly accepted in writing by the Director. Due weight age will be given to bidder offering warranty for a longer period.
15. ISI Marks: The tenders shall specify whether the articles offered bear bureau of Indian standard certification mark or not. In such cases they shall produce copies of certification mark along with their tender in support of it. Also specific make and model No. of the itemst is to be mentioned.
16. Tender fee Tender fee of Rs.5000.00 (Rupees Five thousand five hundred) only (non refundable in the form of Demand Draft in favour of Director, NERIST, Payable at SBI, Nirjuli, Code No.9535 must be sent along with tenders for Supply of Library furniture.
- 17. Mode of payment: The payment will be released only after receipt of plan fund from Ministry for the particular work. The suppliers/dealers are requested to take note of this and to submit their bid accordingly.**
18. Bids Submission. Separate envelope should be used for Technical and Financial bids. Mixed up envelope will not be accepted. These two envelopes should be sealed in one big envelope. Each envelope must be suitably marked to indicate the type of bid i.e. Technical bid and financial bid. Tender fee & EMD to be submitted with Technical Bid.
19. Discretionary power : The Director, NERIST reserves the right to accept or reject any or all tenders without assigning any reason there of and also to modify in exceptional case any of the stipulated terms and conditions on merit / genuine and justifying grounds if it is in the larger interest of the Institute. The final acceptance of the tenders rests entirely with the Director who does not bind himself to accept the lowest tender. The selection will be made purely on the basis of Technical Committee's recommendation, genuineness of the firm and based on the technical specification of various products as per printed catalogues & also on the basis of experience, performance
20. For fabricated cot, preference will be given to SSI (Small Scale of Industries) unit holder firms. SSI registration certificate issued by Director of Industries with other documents to be submitted along with tender.

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21. In case of branded furniture like Study table the bidder must be reputed manufacturer/dealer. The manufacturer certificate/dealership certificate should be submitted with tender. Company's printed set of catalogue for various brand of furniture must be submitted with tender. Photo copy of catalogue will not be accepted. The items will be selected on the basis of make, model, and specification item code etc. as per company,s catalogue. The dealership certificate will be cross verified from original company/manufacturer of which e-mail /phone number of manufacturer must be submitted. All procurement will be made as per GFR Norms including recommendation of Technical/Evaluation committee.
22. Tender will not be accepted if the quoted rate seems to be abnormal or higher than the prevailing market rate/MRP for branded item.
23. List of furniture both fabricated and branded are enclosed in annexure with quantity specification, drawing and design. (A ,B & C)
24. The following updated documents should also accompany with the tenders:
- Trade License
 - Income Tax clearance certificate/Copy of Income Tax return certificate for last 2 years.
 - GST Registration Certificate –Mandatory. Applicable rate of GST if any to be mentioned in tender
 - Manufacturers certificate
 - Authorization certificate /dealership certificate from manufacturers
 - Companies printed catalogues for various type of branded furniture printing photo copy of the catalogue will not be acceptable.
 - Bank Solvency certificate for 30 lakhs and above.
 - Experience for supply of such items in any recognized College, Universities & Technical Institute for the last 4-5 years. Copy of Work order/Supply order to be enclosed.
 - The bidders are required to submit a declaration on letter head stating that the Firm has not been black listed by any Institute/Department/organization.
 - Copy of PAN Number of the firm is mandatory

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- The bidders are requested to provide a sample of fabricated cot & n branded Study table . The Technical Committee will verify the design, specification. etc. of the sample and accordingly decision will be taken by the committee.
All the above documents are mandatory. Tenders will be cancelled for non submission of above mentioned documents IF ANY.

25.

10% of the total value will be kept with Institute as Security Deposit which will be refunded/released after expiring successful warranty period.

Assistant Registrar(S&P)

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List of items with specification

SI No	Name of items	Specification	Qty
1.	Steel Fabricated Cot	<p><u>Welding :</u></p> <ol style="list-style-type: none"> 1. MIG welding throughout, pitch 15 mm on sheet. All other welds continuous. 2. Weld free from burrs, blow holes and burn out. 3. Surface grinding to be done on upper surface of cot top. <p><u>Surface preparation</u></p> <ol style="list-style-type: none"> 1. Pickling/Phosphating after weld Or 2. Shot blasting to expose shining metal surface or IS 1079 steel Or 3. Buffing/hand polishing upto 360 grit emery paper starting from 80 grit. <p><u>Surface protection</u></p> <ol style="list-style-type: none"> 1. ROZC primer painting with spray gun, in hot and dehumidified chamber 2. Second primer coat after drying of first coat not before 4 hours. <p><u>Surface presentation</u></p> <ol style="list-style-type: none"> 1. Finish paint in Bhabha Grey colour, with spray gun, double coat <p><u>Supply condition</u></p> <ol style="list-style-type: none"> 1. Top and leg assembly to be supplied separately and to be assembled at site. 2. Parts and part assembly to be packed in protective cover during transit. 3. Should be 100% rigid and silent in assembled condition. <p><u>General</u></p> <ol style="list-style-type: none"> 1. Strict adherence to IS standards in selection of material grade and tolerances. 2. Replacement/ warranty clause to hold 3. Drawings and documents are property on NERIST it should not be used for any commercial purpose other than this supply. 4. Specification: Completely as per attached drawing and design at Annexure-I , II & III 	100 Nos

2	Study table	Reputed brand of study table with drawer on one side and cupboard with locking systems on other side Attached Dimensional Specification for Study table	100 Nos
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Dimensional Specification for Study table

A. Table top

Length: 1200 mm

Breadth: 590 mm

Material: Wooden base (Plywood with smooth covering or equivalent)

Under structure: Square tubular (Mild Steel with ROZC primer followed by finish paint)

B. Support Structure

Height: 750 mm

Construction: Round tubular frame with foot rest

Material: Mild Steel with ROZC primer followed by finish paint

C. Drawers

Right positioned two compartments with lock, fabricated of low gauge (high thickness) mild steel sheet.

Surface preparation: ROZC primer followed by finish paint.

Note:

1. Dimensions are indicative, standard manufacturing tolerances applicable.
2. Surface protection with powder coating in placed of standard surface preparation acceptable.