#### North Eastern Regional Institute of Science & Technology

Deemed University, u/s 3 of the UGC Act, 1956 Nirjuli :: Arunachal Pradesh :: 791109



# MINUTES OF THE 8TH ACADEMIC COUNCIL MEETING

Date :

7<sup>th</sup> November, 2009

Time

10.00 am

Venue :

**Board Meeting Hall, NERIST** 

#### Following Members were present :-

1.	Dr. Joram Begi, Director, NERIST	Chairman
2.	Prof. D. K. Saikia, Tezpur University	Member
3.	Prof. A.K. Das, R. G.University, Doimukh	Member
4.	Dr. B. K. Nath, Principal, W.R. Govt. College, Tirap	Member
5.	Mr. Tomer Ete, Principal, D.N. College, Itanagar	Member
6.	Prof. P.K. Das, Dean (Acad)	Member
7.	Prof. L. S. Yadav, Dean (P&D)	Member
8.	Prof. H.S. Yadav, Dean (SA)	Member
9.	Prof. S.K. Singh, Deptt. of Civil Engg.	Member
10.	Prof. M. Husain, Deptt. of Chemistry	Member
11.	Prof. R. Prasad, Deptt. of Physics	Member
12.	Prof. R.M. Pant, Deptt. of HSS	Member
13.	Prof. S.K. Pandey, Deptt. of Maths.	Member
14.	Prof. L.K. Arora, Deptt. of Maths.	Member
15.	Prof. P.K. Tripathi, HoD, Deptt. of Chemistry	Member
16.	Prof. M.F. Hussain, Deptt. of Chemistry	Member
17.	Prof. K.D. Ram, Deptt. of Chemistry	Member
18.	Prof. (Mrs.) P. Rethy, Deptt. of Forestry	Member
19.	Prof. M.L. Khan, HoD (Forestry)	Member
20.	Prof. Binay Singh, Deptt. of Forestry	Member
21.	Prof. Amitava Chatarjee, HoD (Physics)	Member
22.	Prof. V.K. Dhar, Deptt. of Physics	Member
23.	Prof. P.R. Alapati, Deptt. of Physics	Member
24.	Prof. P.P. Dabral, Deptt. of Agri. Engg.	Member
25.	Prof. Md. Anwar Hussain, HOD(ECE)	Member
26.	Prof. M. Muralidhar, HoC, CATRD	Member
27.	Dr. S.K. Srivastava, HOD(AE)	Member
28.	Dr. S. Baishya, HOD( CE)	Member
29.	Dr. O.P. Roy, HOD (EE)	Member
30.	Mr. Sunirmal Roy, HOD(ME)	Member
31.	Dr. (Mrs) T. Tuithung, HoD (CSE)	Member
32.	Dr. B.D. Nayak, HOD(HSS)	Member



33.	Dr. A.S. Rai, Deptt. of Maths.	Member
34.	Mr. P.D. Kashayap, Deptt. of Electrical Engg	Member
35.	Dr. N. Deb, Deptt. of Chemistry	Member
36.	Mr. D.K. Syamal, Deptt. of Agri. Engg.	Member
37.	Dr. R. K. Mehta, Deptt. of Electrical Engg.	Member
38.	Dr. C.M. Krishna, Deptt. of Mech. Engg.	Member
39.	Dr. S. Mishra, CoE	Invitee
40.	Dr. R.P. Bhattacharjee, Asstt. Registrar (Academic)	Invitee
11	Mr P K Modak Registrar	Non Member Secretary

The members who could not attend the meeting are as follows:

- 1. Dr. U.K. Saha, Associate Prof., IIT, Guwahati
- 2. Mr. T. Talam, Principal J.N. College, Pasighat
- 3. Mr. Joram Lali, AE, Deptt. of Power, Govt. of AP, Itanagar

At the outset, the Chairman, Academic Council welcomed the members present and called the meeting to order. He appreciated the presence of outside Members. Thereafter, the Agenda Items were taken up for discussion as under:-

# AC 8.1:: To consider confirmation of the Minutes of the 7<sup>th</sup> Academic Council Meeting held on 19<sup>th</sup> May, 2009.

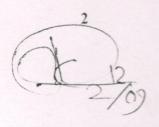
The members deliberated on the minutes of the 7<sup>th</sup> Academic Council meeting held on 19<sup>th</sup> May, 2009. Agenda Item-7.3 (iv) was discussed in view of the written comments received from Dr. C. M. Krishna, Member, Academic Council.

Resolution: The minutes of the 7<sup>th</sup> Academic Council was confirmed with the observation that Ph.D. registration for inter-disciplinary subjects will be examined by the concerned Departmental Research Committee (DRC) regarding the core department and if they are satisfied, will report to BPGS for consideration.

# AC 8.2 :: (a) To consider Action Taken Report (ATR) on the minutes of the 6<sup>th</sup> AC meeting (Agenda item No. AC-6.5).

[A committee was constituted vide Notification No. Acad/ATR/6(AC)/2009/142 Dtd. 03.03.2009, under the Chairmanship of Prof. S. K. Singh to examine the feasibility of admission of ITI pass out students into NERIST Diploma Courses through NEE-II (Vocational). The report of the Committee was placed before the Council for deliberation].

Resolution :: The Council deliberated on the matter, setting aside recommendations of the Committee, it was resolved that ITI



pass out candidates may be permitted to compete with vocational students through NEE II and there will be no Bridge Courses for ITI pass entrants.

(b) To consider Action Taken Report (ATR) on the minutes of the 7<sup>th</sup> AC meeting (Agenda No. AC-7.14(e))

[A committee was constituted vide Notification No. Acad ATR/7 (AC)/2009/ 150 Dtd. 25.06.2009 under the Chairmanship of Dean (Acad), to examine the feasibility of running evening courses by NERIST for the Diploma Engineers of Arunachal Pradesh, interested in upgrading their qualifications under Continuing Education Programme (CEP). The report of the Committee was placed before the Council for deliberation].

Resolution: The matter of distance education was not considered by the Council due to recent guidelines of AICTE/UGC that distance mode of professional/technical courses will not be permitted further.

AC 8.3 :: To consider recommendation of the 13<sup>th</sup> BPGS held on 26<sup>th</sup> August, 2009.

[The recommendations of the 13<sup>th</sup> meeting of Board of Post Graduate Studies (BPGS) held on 26<sup>th</sup> August'09 were placed for consideration of the Academic Council]

(i) To consider the proposal of change of Course Code CY-8100 to CY-7100 (Environmental Chemistry) for M.Sc. Chemistry Programme as proposed by HoD (Chemistry).

Resolution :: The Council accepted the proposal.

(ii) To consider the request of Ms. M. Kathing, Roll No. MTR/07/CS/001 & Ms. N. Achunliu, MTR/08/CS/002 M.Tech (by Research) students for conversion into M.Tech (Part time).

Resolution :: The Council noted and ratified the recommendation of the BPGS.

(iii) To consider the guide of Mr. Manish Kumar, an M.Tech. (By Research) student under the department of ECE Prof. Md. Anwar Hussain, as New Guide and Mr. L.L.K. Singh, Sr. Lecturer as Co-Guide were recommended by DRC and the BPGS in place of Dr. R. A. Mishra, who is on lien.

Resolution:: The Council accepted the proposal.



- (iv) To consider the Minutes of DRC of Electrical Engineering regarding Comprehensive Examination of following Ph. D. St. Comprehensive Examination of the following Ph. D. St. Comp
  - (a) Mr. P.D. Kashyap, Roll No. PHDR/06/11/ EE 13
  - (b) Mr. M.D. Singh, Roll No. PHDR/06(II) EE
  - (c) Mr. Gauri Shankar, Roll No. PHDR 06(11) EE 12

Resolution :: The Council deliberated the issue and direction the HoD (EE) to act as per the direction of BPGS and minutes of AC-6.7 [Para-10], within one month and appoint acting Supervisor for the Research Scholars as per the Academic Supervisor

- (v) To consider the BPGS recommendation of Management and Ph.D. (Part time & Full time) admitted in July-December 1 and Ph.D. Academic Session 2009-2010.
- (vi) Number of students admitted/registered Graduate Programme in July-December, 2009 Semester Graduate Session 2009-2010.
- (vii) To consider the recommendation of the Para and the Full time) admitted in July-December, 2009 semester in Para and the Academic Session 2009-2010.

Resolution :: The Council noted all the above [SL No. 5-7]

### AC 8.4 :: To consider revision of Academic Byellaws.

[A draft revised Academic Bye-laws present the South Singh, Deptt. of Civil Engineering was placed for deliberation by the Academic Bye-laws present the South Singh, Deptt.

Resolution :: The Council deliberated on the revision of Academic Bye-laws, prepared by Prof. S. K. Singh, Dept. of Engineering and constituted the following Committee of the consideration by the new Academic Council :-

1. Dean (Academic) :: Charmen 2. Dean (SA) :: Member

t time & Full time) admitted in July-Desence. The exercise for the demic Session 2009-2010.

ther of students admitted/registered in Telegramme in July-December, 2009 Newscars are the Session 0-2010.

consider the recommendation of the Fig. 1. Fig. 2. Example 2. Full time) itted—in July-December, 2009 seminar in Fig. 2. Example 2. Academic ion 2009-2010.

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Resolution:

The Council noted all the above [St. No. 5-7

AC 8.4 ::

AC 8.5 :: To Consider introduction of B.Sc (Physics, Chemistry & Mathematics) programme in the Institute.

[It was resolved in the 18<sup>th</sup> Annual General Meeting of NERIST Society held on 21.07.2009 to start B.Sc. programme in Physics, Chemistry and Mathematics at NERIST. The 66<sup>th</sup> Board of Management (BoM) in its meeting held on 17.08.2009 has further resolved that the matter be referred to the Academic Council for examination and recommendation].

Resolution:: The Council noted the suggestion of 18<sup>th</sup> Annual General Meeting of NERIST Society and direction of 66<sup>th</sup> Board of Management, to start B.Sc. programme in Physics, Chemistry and Mathematics. The matter was deliberated threadbare and the Council has accepted the proposal in principle, but decided to keep the matter in abeyance due to lack of infrastructure and manpower.

AC 8.6 :: To consider issue of Institute Leaving Certificate (ILC) in the Institute.

[This Institute does not have any provision for issuing of Transfer Certificate or Institute Leaving Certificate. It was proposed to issue such certificate with immediate effect]

Resolution :: The Council approved the proposal.

AC 8.7 :: To consider proposal from Controller of Examination, NERIST, to review of examination norms/other Rules.

[The Controller of Examination (i/c), NERIST, submitted a proposal to review of examination norms/other Rules etc. related to examination system at NERIST which was placed for consideration of the Academic Council. The detail of the proposal-wise decisions by the Academic Council are as under :-]

## a) Semester Results:

[Results of pass out students in May – 09 and July - 09 were placed in the Academic Council for consideration and recommendation for award of Degree in the Second Convocation or in special cases before Convocation].

Resolution:: The Council ratified the results of pass out students in May'09 and July'09. The Council deliberated on the issue of pass out certificates and directed to issue provisional certificate(s). On extreme pressing cases, original certificates may also be issued before next Convocation only.

b) Provision of honorarium for End Semester Examination of Practice Courses for faculty and Technical / Supporting staff:



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[As per Academic Bye Laws (Section 8.15) for practical examination and project evaluation, honorarium shall be paid as decided by the Academic Council & Board of Management from time to time. In practical examination(s), Internal Examiner(s), External Examiner(s), Technical Staff and Lab. attendants are involved. All such examinations are conducted department wise for various courses with varying credits also.

This was placed for deciding suitable honorarium for Internal Examiner(s), External

Examiner(s), Technical Staff and Lab. Attendants].

Resolution :: The Academic Council deliberated on the above proposal and decided not to consider the matter.

c) Provision of honorarium for Lab. helpers / attendant for examination duties

[As per requirement of the Examination Cell and consent from HODs, Lab. helpers / attendant for different department are engaged in the Examination duties.

As per Academic Bye – Laws (Section 8.15) honorarium should be given to Lab. Helpers/Attendants, but till date there is no honorarium for them.

It was placed for finalizing suitable honorarium for helpers / attendant for End Sem. Examination].

Resolution :: The Academic Council deliberated on the above proposal and decided not to consider the matter.

d) Deciding modalities for destroying old answer scripts of End Semester Examinations

[Since 2006-07 academic sessions, Answer Scripts of End Semester Examination are kept in Examination Cell. Maximum space of the Store and other possible location are occupied with old Answer Scripts. For storing answer scripts of ensuing End Semester Examination will be practically difficult. Hence suitable modalities have to be decided for destroying old answer scripts. The matter was placed before the Academic Council for deliberation and order].

Resolution :: It was decided to keep all the document for one year after declaration of results and papers of earlier years may be given to nearby Paper Mill for re-cycling.

- e) Enhancement of honorarium for examination related activities as:
  - i. Question paper setting.

[Honorarium for full question paper setting for UG and PG Courses for End-Semester Examinations are Rs. 250/- and Rs. 300/- respectively. Honorarium for shared paper setting is Rs. 300/- per paper which is distributed among faculty as per their weightage. General observation of Course Co-ordinators is that the question paper setting for Mid Sem. Examination amd Make up Test is non remunerative and rate of honorarium is old one. So revised rates for Question paper setting for End-Semester Examinations were proposed as:]



Full Paper Setting (UG) Rs. 500/-Full Paper Setting (PG) Rs. 600/-Shared Paper Setting (UG &PG) Rs. 600/-

#### ii. Duties of Centre Superintendents & Invigilators:

[All Deans and Professors (on rotation basis) are appointed as Centre Superintendent for all examinations conducted centrally by the Examination Cell. The remaining faculty members are given invigilation duties for conducting examination as mentioned above. As per existing norms, honorarium is given to Centre Superintendents & Invigilators @ Rs. 30/- per session for End Semester Examination only.

It was proposed that honorarium for Centre Superintendents & Invigilators be increased to Rs. 300/- and Rs. 150/- per session respectively for End Semester Examination only].

# iii. Evaluation of Answer Scripts and Minimum amount of honorarium for evaluation of single / limited answer script:

[During semester there are continuous evaluation (Quizzes & Mid Sem Examination) and End Semester Examination. Presently, honorarium is limited for End Semester Examination answer script evaluation @ Rs. 10/- per answer scripts irrespective of no. of students. Sometimes in P.G. courses, there are one / two students only and accordingly honorarium is limited to Rs. 10 or Rs. 20 /- only. Whereas solution is required for every Question paper irrespective of no. of students appearing in the examination. So evaluation of answer script of a student in a paper has honorarium of Rs. 10/- only.

Based on the above it was proposed that honorarium for Answer Script(s) evaluation should be maximum of the two  $\,$  i. e. Rs.100/- OR @ Rs 20/- per Answer Script].

Resolution :: The Academic Council deliberated on all the above proposals [e) (i), (ii) & (iii)] and decided not to consider the matter.

#### f) Selection of suitable paper for Original Certificates:

[Since July - December 2005 session, NERIST is issuing Original Certificates to pass out students of different modules. As per approved paper, these Certificates are prepared on photo - Glossy paper in the Examination Cell and are signed by Black permanent marker pen.

From students, general comments were received during First Convocation regarding improvement of quality of paper. As per some suggestions, paper used for "Gold Medal Certificate" may also be used for this purpose.

Based on the above, suitable quality of papers and models of Original Certificates may have to be suggested/selected].



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Resolution :: The Academic Council approved the proposal with a direction that water marking or security marking in the Certificates, may be ensured.

#### g) Fees for Transcripts:

[Our pass out students, aspiring to study in foreign country, are applying for transcripts in multiple copies. Till now transcripts are issued maximum 10 (ten) set of transcripts without any fee. Single set of transcript needs minimum 03 (three) pages, stating semester wise grades of all subjects and one covering letter.

Hence it was proposed that a fee of Rs. 100/- per set of transcript along with postal charges for five sets and ten sets be fixed at Rs. 50/- and Rs. 100/- within the country and Rs. 250/- and 500/- for abroad. The matter was submitted before the Academic Council for consideration].

Resolution :: The Academic Council approved the proposal.

# h) Consideration for academically weak students under termination:

[Academically weak students are terminated from the institute after completion of first year due to less scoring credits specified as :

25 credits at the end of second semester of the first year in Base Module in Technology or Forestry.

30 credits at the end of second semester of the first year in Diploma Module in Technology.

30 credits at the end of the bridge year and 60 credits at the end of second semester of first year of Degree Module in Technology for laterally admitted students.

30 credits at the end of the second semester of the first year for vertically admitted students of the Degree Module in Technology.

30 credits at the end of second semester of the first year, and 60 credits at the end of second semester of the second year in the Degree Module of Forestry.

The earned credits are calculated after Second Semester result till date. It was proposed that the same may be counted after Supplementary Examination, as applicable so that few more students may be retained in the institute. The matter was submitted before the Academic Council for consideration]

Resolution :: The Academic Council approved the proposal.

# i) Transparency in Examination System:

[All components of continuous evaluation (Quiz papers and Mid Semester answer scripts) are shown and returned to the students. The End Semester answer script



evaluation is not shown to the students. Results are prepared by the Course Coordinators with specified weightage to different component.

After publication of result, aggrieved students are applying for Scrutiny of their answer script(s). Such applications after placed before the Examination Board of Institute (EBI). In the same meeting related answer scripts are taken out from sealed packet and are scrutinizes (Unchecked portion identification, if any, checking of same, and re-totaling of marks) by EBI. Then the decisions taken by the EBI are notified as final.

As per suggestions from students, more transparent system is desirable. Accordingly old system, i. e., showing End Semester answer scripts to the students may be adopted to maintain transparency and to avoid scrutiny of evaluated answer scripts by EBI].

Resolution:: The Academic Council deliberated on the issue and decided that the evaluated answer scripts of end semester examination will be shown to the students on specific request only after the publication of the result. If a student is not satisfied with the grade obtained in a specific paper then he/she can apply to see the evaluated answer script on payment of a fee of Rs. 100/- per paper. Then the paper will be shown to the student by the EBI inviting the course co-ordinator. In case of any change, the result of that student will be published again.

AC 8.8 :: To consider the proposal of modification of Over Head Project expenditure.

[The Competent Authority desired that in future no expenditure should be done by the Principal Investigator of any Project(s) out of the over head grants. Since the over head grant is Institute's revenue, if there is any excess expenditure incurred against the project beyond the estimated budget, PI should be held responsible for such excess expenditure].

Resolution:: The Academic Council deliberated on the matter and decided that 30% of the Over Head Project grant will be retained as revenue of the Institute as is already there in SRIC Rule. However, on specific request with proper justification from the PI, the Competent Authority may accord approval for the proposed expenditure by the PI upto maximum of 70% of the overhead grant of the project.

AC 8.9 :: To consider the proposals from the Deptt. of Forestry.

[The department of Forestry has submitted certain proposals pertaining to the department for consideration by the Academic Council. The detail of the proposal-wise decisions by the Academic Council, are as under:-]



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### (a) Approval of revised M.Sc. (Forestry) syllabus

[In the light of the inter-disciplinary advancement and growing needs for updating the content and courses to keep our students informed of the recent development on the subject, a proposal received from the department of Forestry, NERIST, to revise the syllabus of M.Sc. (Forestry), was submitted for consideration by the Academic Council].

Resolution:: The matter is referred to BPGS.

#### (b) Closure of the Base Module in Forestry

[In the background of poor turn up of students in the Base Module of Forestry department, the proposal of Forestry Department signed by the faculty members of the department to do away with the Base Module (Certificate Course) in Forestry from the next academic session (July-2010), was placed before the Academic Council, for deliberation].

Resolution:: The Academic Council deliberated the issue threadbare and accepted the proposal for discontinuance of Base Module in Forestry from the next academic session (2010-2011) and decided to increase the intake of students in each of the five engineering departments from 30 to 40 starting from the academic session (2010-2011). The concerned department(s) may process regarding infrastructure/manpower etc. Also it was decided to increase the lateral entry into Forestry degree module from 12 to 30.

## (c) Counting of combined Ph.D. students working in joint supervision

[The department of Forestry proposed that the Ph.D. students working in joint supervision should be counted half in both the cases of supervisor and co-supervisor, which was submitted for consideration by Academic Council].

Resolution:: The Council has accepted the proposal.

## (d) Bond period for the Study Leave.

[The department of Forestry, NERIST, has proposed that the bond period for the faculty members who are awarded fellowships (Govt. of India or some International agencies) on the basis of their research potential and high standard publications for a period of 3-12 months, are also asked to execute 03 years Bond like the faculty members of the Institute who are proceeding on 03 years QIP programme and proposed that the Bond period



should be proportionate. The matter was placed for consideration of Academic Council].

Resolution :: The Council constituted the following Committee to examine the present practice of bond for study and other academic leave and submit its report before the next AC meeting:-

Prof. H, S. Yadav, Dean (SA)
Prof. P. R. Alapati, Deptt. of Physics
Prof. A. Hussain, Deptt. of ECE
Member
AR(Estt)
Chairman
Member
Member

# AC 8.10 :: To consider revision of Chuck-out provision of Base, Diploma, Bridge & Degree Module. [Ref :: UGC team suggestion].

[The high level Committee constituted by UGC, in its recent visit to the Institute has suggested that the Institute may consider revision of ensuing chuck-out provision of its students. The matter was placed before the Academic Council, for discussion]

Resolution:: Already discussed in Item No. AC-8.7 (h).

### AC 8.11 :: Representation of SC/ST in Academic Council.

[The Joint Secretary, University Grants Commission (UGC), New Delhi, vide his letter No. F.1-4/2007(SCT) Dtd. 18<sup>th</sup> August, 2009, has directed the Institute to ensure representation of SC/ST in the bodies like Syndicate, Executive Council, Academic Council, Selection Committee etc.. The matter was placed before the Academic Council, for consideration]

Resolution:: The proposal was accepted in principle. It was also decided that the SC/ST representative should be a faculty member and in this regard, the MoA of the Institute is to be amended by concerned authority.

# AC 8.12 :: Minor modification in fee structure of Post Graduate courses.

[During presentation on Deemed University status at MHRD by the Director, NERIST, on 19.09.2009, the Dean (Acad) had directed to make some minor changes/modifications in the fee structure of Post Graduate students, which was incorporated on the report of Director. The matter was placed before the Academic Council for ratification of the same]

Resolution: Approved and ratified.



### AC 8.13 :: Reporting item(s) :-

(a) To ratify the action taken for special counseling on 25<sup>th</sup> July, 2009, for the candidates selected from the Arunachal Pradesh State quota.

Resolution :: Noted and ratified. It was further resolved that from 2010 onwards the Counselling for the candidates from Arunachal Pradesh shall be arranged only after completion of Counselling of all other States.

(b) To ratify the action taken for special late registration for 02 (two) M.Tech students on 20.08.2009.

#### Resolution:: Noted and ratified.

(c) To ratify the action taken for 2<sup>nd</sup> phase admission of Ph.D in 2009-10 academic session.

#### Resolution :: Noted and ratified.

(d) To ratify the decision of declaring holiday in the Institute on 10<sup>th</sup> September'09, on account of visit of high level team from UGC.

#### Resolution:: Noted and ratified.

(e) To ratify the decision of admission of sponsored candidates in MBA courses from 2009-10 session.

Resolution :: The Council has ratified the decision taken by the administration during admission in July, 2009. However, it was decided that there will be a common entrance examination including the sponsored candidates and admission will be given on the basis of merit. The total intake for MBA will be 45 from next academic session.

(f) To ratify the declaration of result of May-July, 2009 semester.

Resolution:: Noted and ratified.



## AC 8.14 :: Any other item(s) with permission of the Chair :-

- (a) The Chairman reported that a favourable report on Deemed University status by the visiting UGC team has been received. The issue of regular Director is beyond the control of the Institute. The issue of recruitment of Registrar is subjudice. The issue of department of Management has already been sorted out by bifurcating the department of HSS. The Faculty members have been urged to enhance their Research work as per recommendation of the UGC. There will be recruitment of senior faculty in such department(s) where there is no Professor and Asstt. Professor, in due course. The Institute will be submitting the Action Taken Report, as early as possible.
- (b) A representation has been received from NFA to resume the M.Tech (By Research) which was discontinued. The Council deliberated the issue and it has been decided to re-examine the issue by a Committee, who will be reporting their recommendation before the next Academic Council:-

1. Prof. P. K. Das :: Chairman Dean (Acad)

2. Prof. D. K. Saikia, :: Member Tezpur University

3. Prof. S. K. Singh :: Member Deptt. of CE

4. Prof. M. Muralidhar :: Member Deptt. of ME

5. Prof. Mohd. A. Hussain :: Member HoD, ECE

6. Dr. S. Baishya :: Member HoD, CE

- (c) The proposal of Mechanical Engineering department was discussed for waiving of some courses in Ph.D. It was directed to follow UGC Guidelines and our Academic Bye-laws and other Rules and orders issued from time to time.
- (d) It was reported that a Workshop on Syllabus Revision of UG courses was held on 20<sup>th</sup> and 21<sup>st</sup> October'09 and follow-up meeting of HoDs was held on 27<sup>th</sup> October'09 and the issue of minor revisions will be examined by a Committee headed by Dean (Acad), which will be reported in the next Academic Council.

The meeting ended with vote of thanks to the Chair.

(P. K. Modak) Registrar & Non-Member Secretary, Academic Council. NERIST