MINUTES OF 16TH MEETING OF ACADEMIC COUNCIL HELD ON 18.05.2013

The following were present:

1.	Prof. Dipankar Pal, Director, NERIST	:	Chairman
2.	Prof. R.M. Pant, Dean (Academic)	: 4	Member
3.	Prof. M. Muralidhar, Dean (P&D)	:	Member
4.	Prof. P.R. Alapati, Dean (Students' Affairs)	:	Member
5.	Prof. S. S. Sarkar, Head, Deptt. of Business	:	Member
EDO!	Administration, Tezpur University, Tezpur		
6.	Er. Arung Siram, DGM, BSNL, Itanagar	:	Member
7.	Dr. A. K. Tripathy		
The same	Principal, Rajiv Gandhi Polytechnic, Itanagar	: 9	Member
8.	Prof. P.P. Dabral, Head, Agril. Engg.	:	Member
9.	Dr. R.K. Prasad, Head, Civil Engineering	:	Member
10.	Mr. S.J. Borah, Head, CSE	:	Member
11.	Dr. R. Subadar, Head, ECE	:	Member
12.	Dr. R.K. Mehta, Head, Electrical Engineering	1	Member
13.	Dr. Asis Giri, Head, Mechanical Engineering	:	Member
14.	Dr. C.L. Sharma, Head, Forestry	:	Member
15.	Dr. M. Sengupta, Head, Physics	:	Member
16.	Prof. M.F. Hussain, Head, Chemistry	:	Member
17.	Prof. S.K. Pandey, Head, Mathematics	:	Member
18.	Dr. S. Sinha, Head, HSS	:	Member
19.	Mr. S. Choudhury, Head, CMS	:	Member
20.	Dr. S.K.Shrivastava, Head, CATRD	:	Member
21.	Prof. J. Choubey, Deptt. of Mathematics	:	Member
22.	Prof. P. K. Das, Deptt. of Mathematics	:	Member
23.	Prof. L. K. Arora, Deptt. of Mathematics	Oliver	Member
24.	Prof. S. K. Singh, Deptt. of Civil Engineering	:	Member
25.	Prof. Mubarak Husain, Deptt. of Chemistry	:	Member
26.	Prof. P. K. Tripathy, Deptt. of Chemistry	:	Member
27.	Prof. K. D. Ram, Deptt. of Chemistry	:	Member
28.	Prof. R. Prasad, Deptt. of Physics	:	Member
29.	Prof. L. S. Yadav, Deptt. of AE	:	Member
30.	Prof. (Mrs) P. Rethy, Deptt. of Forestry	:	Member
31.	Prof. M. L. Khan, Deptt. of Forestry	:	Member
32.	Prof. Binay Singh, Deptt. of Forestry	:	Member
33.	Prof. Md. A. Hussain, Deptt. of ECE	:	Member
34.	Dr. P. R. Parida, Associate Professor, HSS	:	Member
35.	Smt. M. Kathing, Asstt. Professor, Deptt. of CSE	:	Member
36.	Dr. B. K. Singh, Asstt. Professor, Deptt. of Maths.	:	Member
37.	Dr. R.P. Bhattacharjee, Registrar	1	Non-Member Secretary
38.	Mr. Mai Ranjit, Deputy Registrar (Academic)	:	Invitee

The following members could not attend the meeting:

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39.	Prof. H.S. Yadav, Dean(Administration)	:	Member
40.	Prof. A. Chatterjee, Deptt. of Physics	:	Member
41.	Prof. Sukumar Nandi, Deputy Director	:	Member

IIT, Guwahati.

42. Prof. M. Bhuyan, Dean, School of Engineering, : Member Tezpur University, Tezpur

43. Prof. N. N. Patwari, Dean (Faculty of Engg), : Member Gauhati University, Jhalukbari, Assam

44. Prof. H. N. Sarma, Dean, Faculty of Life Science, : Member Rajiv Gandhi University, Doimukh

At the outset the Chairman welcomed the members present for the meeting, particularly the external members, Prof. S.S. Sarkar, Dean/Tezpur University and Dr. A.K. Tripathy, Principal, Rajiv Gandhi Polytechnic and Er. Arung Siram, DGM, BSNL, Itanagar. The Chairman declared the meeting open and requested the Dean (Acad) to present the agenda items.

AC 16.1 To consider confirmation of the Minutes of the 15th Academic Council Meeting held on 25.08.2012.

[Note: The minutes of the 15th Academic Council Meeting held on 25.08.2012 was circulated to the Hon'ble members on 12.09.2012.

Only one comment was received form Prof. Rajendra Prasad, Deptt. of Physics on the resolution of Agenda Item No. AC.15.3(a) regarding proposal for Centralized Entrance Examination for PG & Ph.D. Programmes. Constitution of a committee under the Chairmanship of Prof. Rajendra Prasad was reported in the minute to finalise the modalities for Centralized Entrance Examination for PG & Ph.D. Programmes. Whereas, Prof. Rajendra Prasad, observed that no such committee was constituted in the previous meeting. In this connection his comment on the body of the notification was in reference No. Acad/ATR/15th AC/2012/408 dated 17.09.2012, placed in Annexure-I.]

Resolution: The minutes of the 15th Academic Council meeting were confirmed with omission of item no. 15.3(a).

AC 16.2 To consider Action Taken Report (ATR) on the Minutes of the 15th AC meeting.

[Note: The Action taken report is placed at Annexure - II].

Resolution: The members noted the action taken report on the minutes of the 15th meeting of the Academic Council and suggested

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Agenda Item No. 15.1(a): The comments on the modified Ph.D. Bye Laws may be sent to the Dean (Acad) after distribution of the minutes. The committee suggested tabling the modifications as reporting item in the next AC meeting.

Agenda Item No. 15.3(b): The proposal of the committee will be sent to the next FC meeting as an agenda item since AC cannot take decision with financial implications. However the committee was further advised to benchmark the rates against those of other centrally funded institutions such as IIT Ghy, NITs etc.

Agenda Item No. 15.14: Approved with slight modification. The word 'traditional' may be deleted from the B.Tech. degree certificate as suggested by the committee

Agenda Item No. 15.15: The report of the committee was approved in consideration that it cannot be implemented as it is at NERIST due to modular pattern being followed.

Agenda Item No. 15.16: The report of the committee was approved. The words "UNDER MHRD, GOVT. OF INDIA" shall be incorporated in the format of the Institute Certificate.

AC 16.3 To consider confirmation of the Minutes of the Special Academic Council held on 06.10.2012.

[Note: The minutes of the Special Academic Council held on 06.10.2012 was circulated to the Hon'ble members on 29.10.2012.

A comment was received from Controller of Examination on Resolution of Agenda Item No. SAC.2. The Controller of Examination suggests that the term "award of Ph.D. Degree" may be termed as "submission of Ph.D. Thesis" Annexure – III].

Resolution: The minutes of the Special Academic Council meeting held on 06.10.2012 confirmed. The suggestion of the CoE was accepted. The term 'award of Ph.D. Degree' will be termed as 'submission of Ph.D. thesis' from now onwards.

- AC 16.4 To consider the Memorandum of students' union of NERIST for the tenure of 2012-2013.
 - (a)CGPA/GPA to percentage conversion loss should be decreased.
 - (b)To consider improvement is quality of NERIST B. Tech.

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certificate

- (c) To consider Cumulative of grades of Diploma and Degree
- (d) Online registration of NEE forms
- (e) Increase in NEE centres

(f) Four years grade card

[Note: The Student Union of NERIST laid the above demands]

The Academic Council may deliberate and decide appropriately. Annexure - IV].

Resolution: (a) The SUN has been already explained that the present formula is the best for majority of the students and as such the present system would continue.

- (b) Already done
- (d) Already done

(e) Taken accord of.

- (c) & (f) The modular pattern followed by NERIST is the very basis of its existence. However, the following committee was constituted to look at all aspects and make suggestion on a time bound basis in the matter. The report of the committee is to be submitted to the Chairman AC before the next AC meeting for onward submission to MHRD.
 - Prof. R.M. Pant, Dean(Acad) Chairman
 - 2. Dr. P.R. Parida, COE Member

AC 16.5- To consider award of Rank Certificate to the pass out students.

[Note: A note received from Mrs. P. Saikia, Exam Cell through COE & Dean(Acad) regarding providing of guidelines to award Rank Certificate to the pass out toppers in all UG & PG courses].

The Academic Council may deliberate and decide appropriately. Annexure - V.

Resolution: The point has already been approved by the 11th AC. However, the criteria for award of rank certificate shall be the same as the criteria followed for award of Gold Medal. Rank should be awarded to only one candidate in a department.

AC 16.6- To consider recognition of Base Module Certificate equivalent to 10+2 certificate.

[Note: An application received from Mr. Abhineet Kumar, Reg.No.: 105/097 a pass out students regarding rejection of his candidature by Staff Selection Commission, Southern Region, Chennai mentioning that he had not studied 10+2 (Higher Secondary) with Mathematics and Physics as per the educational

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qualification prescribed for the post. Mr. Abhineet Kumar has a Base Module certificate issued by NERIST which is not recognized by the SSC].

The Academic Council may deliberate and decide appropriately. Annexure - VI.

Resolution: The matter is under correspondence with CBSE and is Awaiting needful action.

AC 16.7- To consider inclusion of student union fee along with the particulars of semester registration.

[Note: Mr. Shankar Bagang, President, SUN has requested that the fee collected for SUN (Student Union of NERIST) be added into the admission money receipt of the 1st semester registration].

The Academic Council may decide appropriately. Annexure - VII.

Resolution: The Council deliberated and resolved that the proposal cannot be considered as per Institute norms.

AC 16.8- To consider NOC for continuing Ph.D (Part time) to K. K Rajesh, Assistant Registrar (Estt.).

[Note: Mr. K.K. Rajesh, AR(Estt.) has been pursuing Ph.D. since the last few years for which he had submitted NOC from his previous employer. As he has joined NERIST he has requested for NOC from NERIST to continue his Ph.D. (Part Time)].

Academic Council may please decide. Annexure - VIII.

Resolution: This was referred back to the Establishment Branch.

AC 16.9- To consider permission to appear in examination on Research Methodology and change of co-guide to Ms. W. Warseen Chanu, Research Scholar, MA.

[Note: Ms. Warseen Chanu, Research Scholar, MA has requested to permit her to sit in examination of Research Methodology in the next Jan-Jun 2013 semester examination and change her co-guide and the area of research to Sampling Techniques under the supervision of Dr. B.K. Singh and Dr. M.M. Dixit, Deptt. of MA, NERIST as guide and co-guide respectively.

The Academic Council may deliberate and decide appropriately. Annexure – IX.

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Resolution: The council deliberated and permitted Ms. W. Chanu to appear for Research Methodology examination. Regarding change of co-guide the matter is referred to the BPGS.

AC 16.10- Course work on "Research Methodology".

[Note: The Dealing Assistant (Ph.D. Cell) pointed out that as per UGC (Minimum Standard and Procedure for award of M.Phill (Ph.D. Degree) Regulation, 2009 a student is required to undertake course work for a minimum period of one semester. The course work must include a course on research methodology which may include quantitative methods and computer application. However, this condition is not included in our course work. Some students have already completed the course work and some are in verge of completing. So they are worried whether they are still required to complete the course work on research methodology or not].

The Academic Council may deliberate and decide appropriately. Annexure - X.

Resolution: The student should register for the Research Methodology course as it is mandatory for the Ph.D. programme, recommended by the UGC 2009 regulation and it should be included in the Ph. D Academic Bye Laws. To avoid any problem in future the students who have already cleared their course requirement should be advised to take the course as a mandatory requirement.

AC 16.11- To consider the minutes of the 24th Board of Post Graduate Studies (BPGS) meeting held on 15.02.2013.

[Note: The 24th meeting of the Board of Post Graduate Studies (BPGS) was held on 15.02.2013 and the minutes of the meeting placed at Annexure for consideration.

Agenda Item(s) 1,2,4,8,11 of 24th BPGS has been referred to Academic Council for decision.

(1) To consider the recommendation of DPGC dated 23.01.2013 submitted by the Department of Computer Science & Engineering,

(2) To consider the recommendation of DPGC dated 04.01.2013 submitted by the Department of Electronics & Communication Engineering,

(4) To consider the recommendation of DPGC dated 19.11.2012 submitted by the Department of Mechanical Engineering,

(8) To consider the recommendation of DPGC dated 21.09.2012 submitted by the Department of Agricultural Engineering,



(11) To consider the recommendation of DPGC dated Nil submitted by the Centre for Management Studies.

[Note: The DPGC of Department of CS, ECE, ME, AE, CMS have recommended constitution of Doctoral Committee (DC) for the Ph.D. Scholars The BPGS deliberated on the composition of DC in details. After thorough discussion, it was felt that the members of the DPGC/DC must have Ph.D. Degree and therefore decided to refer the matter to the Academic Council for approval. **Annexure – XI.**

Resolution : The minutes of the 24th meeting of the Board of Post Graduate Studies (BPGS) held on 15.02.2013 is confirmed.

Agenda Item(s) 1,2,4,8,11 of 24th BPGS

Resolution: The members of the DC should be Ph.D. holders. If a department does not have any Ph.D. holder, members from allied department(s) may be invited. In case of HOD/HOC not having Ph.D. degree Head of allied department holding Ph.D. degree should be Chairman of DC alternatively the department may invite an external member having Ph.D. degree for this purpose.

AC. 16.12 To consider the recommendation of 24th BPGS at Agenda Item No. 12 and Minutes of the DPGC dated 16.03.2013 submitted by the Centre for Management Studies for introduction of MBA (Part time) from 2013-2014 academic session:

[Note: The resolution of the 24th BPGS on Agenda Item No. 12, and the DPGC minutes dated 16.03.2013 of the Centre for Management Studies regarding Eligibility criteria, Fee structure, Intake, Duration of the programme, Selection procedure, Course structure and proposed cost estimation, etc. for MBA (Part Time) are placed at Annexure. The DPGC has also recommended for the upgradation of nomenclature from "Centre for Management Studies' into a full fledged "Department of Management Studies", just like all IITs and NITs].

The Academic Council may deliberate and decide appropriately. Annexure - XII.

Resolution: Introduction of MBA (Part Time) along with intake, selection criteria, fee structure and syllabus is approved. For up gradation of nomenclature from "Centre of Management Studies" to full fledged "Department of Management Studies" the matter would be referred to BOM with full justification.

AC.16.13: To consider withdrawal of advertisement of M.Tech. ECE programme for the session July – Dec. 2013.

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[Note: The HOD(CEC) has requested to withdraw the advertisement of M.Tech. programme for the session July-Dec. 2013 as the department wishes to suspend the M.Tech. programme temporarily from July-Dec. 2013 onwards].

The Academic Council may decide appropriately. Annexure - XIII.

Resolution: Till further recruitment of Faculty members in ECE Deptt. is done the M.Tech. in ECE programme is suspended. However, M. Tech. in VLSI will run.

AC.16.14 – To consider conducting SHRISTI along with RACAF by adding one more day in the schedule of RACAF.

[Note: In a meeting held between Dean(SA), Chief Coordinator, Shristi-2013, President SUN, Secretary SUN in presence of Director, NERIST, it was agreed to conduct Shristi along with RACAF by adding one more day in the schedule of RACAF from the session 2013 – 2014 onwards as (i) there is no specified fund for Shristi. The EAC fund collected from students and matching grant provided by the Institute is meant for RACAF and Sports Club activities including the publication of ALTIUS and augmenting the facilities of Gymkhana. Till now institute has been providing separate fund for Shristi from Institute fund. (ii) some programmes of RACAF and Shristi were observed to be common during the last few years, (iii) there is no specified functionary identified for conducting Shristi, every year a functionary needs to be appointed for which choices are limited].

The Academic Council may consider the proposal and if approved the Chairman, Gymkhana may also be assigned with the responsibility of Shristi and provide additional fund required for Shristi.

The Academic Council may deliberate and decide appropriately. **Annexure – XIV.**

Resolution: Accepted. The Academic Calendar is required to be modified accordingly from the current year by the concerned section.

AC.16.15 - (a) To consider approval of Research Methodology syllabus for Ph.D. in Forestry.

[Note: The Board of Studies of Forestry Department has drafted the syllabus of Research Methodology for the Ph.D. students. The comments of internal and external members of Board of studies have been incorporated in the syllabus].

The syllabus is submitted for approval of the Academic Council.

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(b) To offer the Research Methodology course to the following categories of students:



[Note: To make the students eligible for the position of Assistant Professor in various universities as per the UGC Regulation, 2009, the following categories of students may be given a chance to register for the Research Methodology course:].

(i) The students pursuing Ph.D. degree but already completed 12 credits courses without Research Methodology and passed the comprehensive examination.

(ii) The students already awarded Ph.D. degree (with 12 credits courses but without Research methodology) by NERIST in 2011 and 2012 and going to be awarded Ph.D. degree shortly.

(C) To consider approval of change of title of Course FR-4204, Forest Tribology & Ethnobotany which is offered to B.Sc. Forestry.

[Note: The Course FR-4204 Forest Tribology & Ethnobotany which is offered to B.Sc. Forestry mismatch with the contents of the course, new course title Tribal Studies & Ethanobotany is approved by BoS of Forestry department]

The Academic Council may approve the minutes. Annexure - XV.

Resolution: Approved. For similar cases the other departments should implement with the recommendation of their respective BoS and then place in the AC as reporting item.

AC. 16.16 - To consider correction in the present Under Graduate Academic Bye-Laws.

[Note: A note received from DR(Acad) stating that in the new UG Academic Bye-Laws it is wrongly written that "a student may be allowed to change his/her discipline at the end of the 1st semester in the Base Module if vacancies exist in the desired discipline provided that he/she secures a CGPA of 4.75 (having GPA of 4.75 in each semester of 1st year)."

Whereas, it should be "a student may be allowed to change his/her discipline at the end of the 1st year in the Base Module if vacancies exist in the desired discipline provided that he/she secures a CGPA of 4.75 (having GPA of 4.75 in each semester of 1st year)" which needs to be corrected].

The Academic Council may please decide. Annexure - XVI.

Resolution: The item is withdrawn.

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AC.16.17 - To approve the minutes of BoS meeting held on 12.03.2013 of Department of Civil Engineering.

[Note: The HOD (CE) has placed the minutes of the Board of Studies for approval of the Academic Council]. **Annexure – XVII.**

Resolution: Approved.

AC.16.18- To consider implementation of UGC leave rules as per Clause 8.0 onward (pp: 48-56) of the UGC Regulations 2010 in totality in NERIST.

[Note: The coordinator (SRIC) requested to implement the UGC leave rules as per Clause 8.0 onward (pp: 48-56) of the UGC Regulations 2010 in totality in N ERIST to facilitate the faculty members' involvement in sponsored research projects.

The Academic Council may please decide. Annexure - XVIII.

Resolution: In the 71st Meeting of the BoM, the Institute vide Resolution No. 71.14.03 had suggested to follow MHRD notification on CFTI. Accordingly Institute shall issue notifications. Till then status quo may be maintained.

AC.16.19 - To consider MOU with Indian Institute of Entrepreneurship, Guwahati (IIE).

[Note: A proposal from Indian Institute of Entrepreneurship, Guwahati (IIE) has been received for entering into a Memorandum of Understanding (MOU) with NERIST. The IEE Guwahati is an autonomous Institution under Ministry of Micro, Small & Medium Enterprises (MSME), Govt. of India, engaged in promotion of Entrepreneurship & development of Micro, Small & Medium Enterprises in the NE Region of India.

As NERIST and IIE, Guwahati, both are having the same mandate i.e. development of NE India, an MOU between them shall bring synergetic effect. IIE is having a similar MOU with many other premier Institutions of NE i.e. NEIST, Guwahati University etc.]

Placed before AC for approval. Annexure – XIX.

Resolution: Agreed. Notification shall be made from the Academic Branch.

AC.16.20 - To consider medical leave of Ms. Neelu Das, a Ph.D. scholar, Deptt. of CE, NERIST.

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[Note: Ms. Neelu Das a Ph.D. Scholar, deptt. of CE, NERIST has prayed for grant of medical leave for the semester January-July, 2013. Her request letter and the medical certificate along with a note from Ph.D. Cell is placed at annexure].

The Academic Council may decide please. Annexure – XX.

Resolution: Permitted as a special case.

AC.16.21 - To consider 6 months leave to Ms. Y. Priyabala Devi, Ph.D. Scholar, Deptt. of Forestry, dropping a semester (July-Dec. 2013) on medical ground w.e.f. 13.05.2013.

[Note: Ms. Y. Priyabala Devi, Ph.D. Scholar, Deptt. of Forestry has requested for 6 months leave w.e.f. 13.05.2013 on medical ground dropping a semester (July-Dec. 2013). Her request letter and the medical certificates are placed at annexure].

The Academic Council may decide please. Annexure - XXI.

Resolution: As per Ph.D. Academic Bye-Laws there is no provision for semester withdrawal and medical leave for long period except maternity leave for 135 days. Therefore, the committee could not approve it.

Reporting Item(s)

(A) To report regarding permission for registration of EE 8099 (Presubmission Defence of Dissertation) in the Jan-May 2013 Semester.

[Note: The course EE 8099 (Pre-submission Defence of dissertation) which has L-T-P-Cr distribution of 0-0-4-2 has been inadvertently omitted in the previous semester (Jul-Dec 2012) due to which the total credit earned by the final year students (M.Tech 2011 batch) taking the course is falling short by 2 credits. Dr. S. Gao, HODi/c. Deptt. of EE has requested that the same course may please be allowed to be registered by the M.Tech 2011 students in the current semester Jan-May 2013 so that the credit deficit could be made up and the students could complete the PG programme in normal academic schedule]. Annexure – XXII.

Resolution: Ratified.

(B) To report regarding Award of Ph.D. Degree from the Institute.

[Note: The research scholars namely (1) Mr. Sanjeeb Bharali, Roll.No. Ph.D(FT)/07/FO/01, (2) Mr. Jyotishman Deka, Roll No. Ph.D(P)/07/FO/02 and (3) Mr. Shafiqul Islam Bhuyan, Roll No. Ph.D(FT)/FO/09/1/02 has successfully defended their Ph.D. work in front of Oral Examination Board (OEB) & DPGS on

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01.10.2012 and have completed the required formalities as per Academic Byelaws. On successfully defending the Ph.D. work in front of OEB, a student is awarded Ph.D. Degree on recommendation of the Academic Council and with the approval of BOM of the Institute. The Competent Authority has already approved the same. The Academic Council may ratify it]Annexure – XXIII.

Resolution: Ratified.

(C) To report for holding of SHRISTI – 2013 on 3rd & 4th May 2013 with inaugural function on second half of 2nd May and rest day on 6th May 2012.

[Note: The SHRISTI – 2013 was deferred due to unavoidable circumstances. Hence the Academic Council may consider the reschedule of SHRISTI as reported]. Annexure – XXIV.

Resolution: Noted.

(D) To report regarding approval of revised Fee Structure for the year 2013-14 & 2014-15 for Base /Diploma/Degree/PG/Ph.D.

[Note: Enhancement of fee structure of 10% for all modules/programmes for the session 2013-14 & 2014-15. As per Academic Bye-laws the fee structure is to be revised every alternate year by an increase of 10%. The pre-revised and the revised fee structures are placed at annexure. The competent authority has already approved the proposal. **Annexure – XXV**.

Resolution: Ratified.

(E) To report regarding declaration of Half Holiday on 2nd half of 12th April, 2013 on account of Mizo festival 'Chapcharkut'.

[Note: Director, NERIST has approved half holiday for students on 2nd half of 12th April, 2013 on account of Mizo festival 'Chapcharkut'. Office order issued vide office order No. Acad/Calendar/08-09/128 dated. 08.04.2013]. **Annexure – XXVI.**

Resolution: Noted.

Additional Item: Shri Tagam Dong, Hostel Prefect, Block – H(PG) has requested to consider conduction of Post Graduate Back-Log Exams during the summer vacation.

[Note: An application received for Shri Tagam Dong, Hostel Prefect, Block – H(PG) requesting for conducting the back-log exams during the summer vacation as is being conducted for the UG students. If the exam is conducted along-side the next semester exams they face problems as they will be busy with their Projects and Thesis. References of renowned universities are also enclosed.



Resolution: The matter was been deliberated but under prevailing rule it could not be approved.

AC.16.22 - Any other item(s) with permission of the Chairman.

Progress Report submission on TEQUIP.

Prof. M. Muralidhar submitted a report on TEQUIP's progress.

Resolution : Meeting of the TEQUIP Advisory Committee may be held and then be reported in the AC.

The meeting ended with thanks to the Chair.

(Dr. R.P. Bhattacharjee) Registrar & Non-Member Secretary Academic Council, NERIST

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