

NORTH EASTERN REGIONAL INSTITUTE OF SCIENCE & TECHNOLOGY
(Under the Ministry of Human Resource Development, Govt. of India)
(Deemed to be University U/s 3 of the UGC Act, 1956)
NIRJULI :: ITANAGAR :: ARUNACHAL PRADESH



MINUTES

FOR

30th MEETING OF THE ACADEMIC COUNCIL

Date :: 30.09.2019
Time :: 10 : 30 A.M.
Venue :: NERIST Board Meeting Room

Minutes for the 30th Meeting of Academic Council

Following were present:

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| 1. | Prof. H.S. Yadav, Director, NERIST & Chairman, Academic Council | Chairman |
| 2. | Prof. P. Parida, Dean (Academic) | Member |
| 3. | Prof. R.K. Prasad, Dean (Planning & Development) | Member |
| 4. | Prof. K.N. Dewangan, Dean (Admn.) & Dean (SA) i/c | Member |
| 5. | Prof. Sankar Chandra Deka, Deptt. of Food Engg & Tech., Tezpur University, Tezpur | Member |
| 6. | Prof. B.P. Mishra, Department of Environment Science, Mizoram University, Aizwal, Mizoram | Member |
| 7. | Dr. Aditi Bhadra, HoD i/c, Deptt. of Agri. Engg | Member |
| 8. | Prof. S.K. Singh, Deptt. of Civil Engg. | Member |
| 9. | Prof. S. Mishra, HoD, Deptt. of Civil Engg | Member |
| 10. | Prof. Ajay Bharti, Deptt. of Civil Engg. | Member |
| 11. | Prof. O.P. Roy, Deptt. of Electrical Engg | Member |
| 12. | Prof. S.K. Bhagat, HoD, Deptt. of Electrical Engg | Member |
| 13. | Prof. S. Gao, Dept. of Electrical & CoE | Member |
| 14. | Prof. M. Muralidhar, Deptt. of Mechanical Engg | Member |
| 15. | Prof. M. Chandrasekaran, HoD, Dept. of Mech. Engg. | Member |
| 16. | Prof. P.K. Tripathy, Deptt. of Chemistry | Member |
| 17. | Prof. A.K. Gupta, HoD, Deptt. of Chemistry | Member |
| 18. | Prof. M.F. Hussain, Dept. of Chemistry | Member |
| 19. | Prof. N. Deb, Dept. of Chemistry | Member |
| 20. | Prof. L.K. Arora, HoD, Dept. of Mathematics | Member |
| 21. | Dr. S.S. Singh, HoD i/c, Dept. of Forestry | Member |
| 22. | Prof. Binay Singh, Deptt. of Forestry | Member |
| 23. | Prof. C.L. Sharma, Deptt. of Forestry | Member |
| 24. | Prof. M. Sharma, Deptt. of Forestry | Member |
| 25. | Dr. Rajesh Kumar, HoD (Electronics and Comm. Engg.) | Member |
| 26. | Dr. M. Marjit Singh, HoD (Computer Science and Engg.) | Member |
| 27. | Dr. Arvind Pandey, HoD (Physics) | Member |
| 28. | Mr. R. Prasad, HoD (Humanities and Social Sciences) | Member |
| 29. | Prof. B.D. Nayak, Deptt. of HSS | Member |
| 30. | Dr. S. Choudhury, HoC (Management Studies) | Member |
| 31. | Shri Ashok Kr. Ray, Assistant Prof., Deptt. of ECE | Member |
| 32. | Smt. Mudo Puming, Assistant Prof., Deptt. of CE | |
| 33. | Dr. Mukesh Upadhaya, Chairman, NEE | Invitee |
| 34. | Mr. Radak Blange, Chairman, HMC | Invitee |
| 35. | Dr. A. D. Singh, Coordinator, AICTE | Invitee |
| 36. | Mr. M.K. Camder, Registrar (i/c) | Non-Member Secretary |

Following members could not attend the meeting.

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| 1. | Prof. N.S. Raghuwanshi, Deptt. of Agri. & Food Engg., IIT, Kharagpur | Member |
| 2. | Prof. Arbind Kumar Singh, Dept. of Civil Engg. IIT, Guwahati | Member |
| 3. | Prof. D.N. Das, Faculty of Life Science, Rajiv Gandhi University, Doimukh | Member |

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| 4. Prof. Dilip Kumar Saikia, Deptt. of Computer Science, Tezpur University | |
| 5. Prof. P. Lingfa, Dean (Students Affairs) | Member |
| 6. Mr. Talo Potom, ADM cum CEO, Govt. of A.P., Itanagar | Member |
| 7. Prof. S. Mahto, Dept. of Mech. Engg. | Member |
| 8. Prof. S.K. Shrivastava, Deptt. of AE | Member |
| 9. Prof. Md. A. Hussain, Deptt. of ECE | Member |
| 10. Prof. K. Shrivastava, Deptt. of Forestry | Member |
| 11. Prof. A.K. Singh, Deptt. of Electrical Engg. | Member |
| 12. Prof. B.K. Singh, Dept. of Mathematics | Member |
| 13. Prof. S. Baishya, Deptt. of Civil Engg., | Member |
| 14. Prof. A. Giri, Deptt. of Mechanical Engg. | Member |
| 15. Dr. S. Samanta, Associate Prof., Deptt. of ME | Member |
| 16. Prof. T. Karlo, Deptt. of Physics | Member |
| 17. Prof. R.K. Mehta, Dept. of Electrical Engg. | Member |
| 18. Shri G. Pangging, Assistant Prof., Deptt. of FO | Member |

The Chairman welcomed all the learned members of the Academic Council specially the external members, who attended the meeting. He requested the Dean (Acad) to present the agenda items for deliberation.

AC. 30.01: To consider confirmation of the minutes of the 29th meeting of the Academic Council held on 05/05/2019

[Note: The minutes of the 29th meeting of the Academic Council held on **05.05.2019** were circulated to the Hon'ble Members of Academic Council on 15.05.2019. No comment has been received from any members.

The Academic Council may like to confirm the minutes.]

Resolution: As no comments were received, the minutes of 29th meeting of Academic Council was confirmed.

AC. 30.02: To consider Action Taken Report on the minutes of the 29th meeting of Academic Council

[Note: The Action Taken Report on the minutes of 29th Meeting of the Academic Council is placed at Annexure-II for consideration.]

The Academic Council noted the Action Taken Reports and the following were resolved –

AC. 29.02 (26.02):

The Dean (Acad) submitted the Draft Ph.D. Regulations along with the suggestions received from the different Departments. The Academic Council suggested that since the discussion will take lot of time, it may be discussed in the committee of HoD/HoC in detail so that it will cover suitable suggestions with wider view. The Departments should submit further suggestions, if any, for incorporation in the Ph.D. Regulations to the Dean (Acad) within one month from the date of issue of the minutes of 30^h meeting of Academic Council. The Dean (Acad) will submit the suggestions in the

meeting of the HoD/HoC highlighting the changes with justifications for consideration. The final draft is to be placed in the next meeting of the Academic Council.

AC. 29.06:

Academic Council has already approved in its 29th Meeting of the Academic Council the proposal to increase of number of intake through NEE-II and has to be implemented from 2020-21. Academic Council suggested that the Dean (Acad) may workout/suggest the operational part and put up in the next Academic Council Meeting.

AC. 29.08:

Academic Council suggested to the AICTE Coordinator of the Institute to send the details of the required data as and when required from the office of the Dean(P&D). Further, it was also suggested that Prof. S. Mishra, Department of Civil Engineering may extend cooperation to the Dean (P&D) for the preparation of the digitization of the Institute's Building/Site Plans for getting the EoA of courses from AICTE. Further, it was also resolved that the necessary actions as per the resolutions of the 29th Academic Council Meeting needs to be completed by the concern Officials/Sections in a time bound manner and report the same in the next Academic Council Meeting.

AC. 29.13:

Sl.No. 4 Establishment of Transit in Guwahati: Academic Council suggested that the Dean (Academic) may workout the possibilities of signing MoU with the NEHU, Shillong and NIRD, Guwahati for academic cooperation and use of Guest Houses at Guwahati.

AC. 30.03: To consider the minutes of the 36th meeting of Board of Post Graduate Studies (BPGS) held on 20.09.2019

[Note: The meeting of the Board of Post Graduate Studies (BPGS) was held on 20.09.2019. The minutes of the meeting is placed at Annexure-III for consideration. However, the BPGS referred the recommendation of DPGC for 36.14 (c) to the Academic Council for a decision.

Academic Council may like to decide and approve please.]

Resolution:

36.14 (c):

The Academic Council deliberated on the issue of transfer of course work/course credit of Ph.D. programme i.r.o. Md. Faruque Aziz, Roll No. Ph.D./PT/17/ME/01. It was opined that the Institute has given Grade sheet of the Course Works of the Scholar. Now, it is upto his present University to consider the course credit of this Institute.

36.22 (a):

It was pointed out that BPGS did not approve the recommendation of DPGC for proposal of Doctoral Committee i.r.o. Mr. Avinash Kumar, Ph.D./FT/18/AE/01 & Mr. B. Surya Kumar Chhetry, Ph.D./FT/18/AE.02 with objection with two members from outside the department. However, it was proposed to reconsider the composition as in the Academic Bye-Laws (Master and Ph.D. programme). The matter was deliberated at length and it was suggested that the Chairman, BPGS may review the decision/recommendation of the DPGC as per Academic Bye-Laws.

AC. 30.04 To Consider Registration of Students under Repeat Courses and Semester withdrawal in each semester till completion of courses.

[Note: The matter is placed to resolve the issues relating to generation of registered student list of the Institute for each semester through ERP. It is found that there is some inconsistency in the number of students registered and the actual number of the students exists in the Institute. Some of the students who are having repeat courses and who have withdrawn from a Semester are allowed not to register in one Semester (odd/even semester) only as per Clause No. 2.2.5 - Procedure of Registration of Academic Bye-Laws (Under Graduate Programme), hence results in the inconsistent number of students. As they are not registered in a particular semester, their names are not showing in the list of students in that semester. Further, most of them are staying back in the hostel rooms and they are not paying the room rents, electricity, etc. Now, a Group Insurance Scheme for the Students will be started in the current semester. If a student is enrolled in the Group Insurance, he/she has to continue to pay the Insurance premium till he/she pass out from the Institute.

It is, therefore, proposed that all the students (UG & PG), who are allowed for the Repeat Courses and Semester withdrawal, may be required to do the semester registration each semester till completion of courses by semester registration fees for retaining the studentship of the Institute. Accordingly, the Academic Bye-Laws may also be amended.

The Academic Council may like to deliberate and decide.]

Resolution: The Academic Council approved the proposal for semester registration in each semester till completion of courses by the students (under Semester Withdrawal and Repeaters) and pay the semester registration fees for retaining the studentship of the Institute. Necessary amendments may be done in the Existing Academic Bye-Laws of UG & PG/PhD.

AC. 30.05 To consider Provision of vehicle parking pass for all hostellers to regulate the vehicle owners of the hostellers to filter out the unauthorised vehicles of outsiders

[Note: The Chairman, HMC has submitted a proposal to issue Vehicle Parking Pass to filter out unauthorized vehicles from the hostel compounds. The detail proposal is provided in the Annexure.

The Academic Council may like to deliberate and decide.]

Resolution:

1. The Academic Council approved the proposal of Vehicle Parking Pass. However, the students should be discouraged to keep Four Wheeler Car in the Hostel Campus. A circular may be issued by the HMC that considering the security aspect of the Institute the students should get an authentic temporary vehicle pass from the Institute Authority. Further, it was also suggested that the Security Officer of the Institute should issue the Vehicle Pass for all the residents of the Campus and the necessary checking's are to be taken up.
2. The Academic Council also approved the proposal for delegation of approving power of Warden, Chief Warden and other authorities of the Institute for extension of time limit to the Girl Students of the Institute to return to their respective hostels. However, the Sl.No.4 for extension beyond 12 AM (Mid night) the approval of the Director will be given on the recommendation of Chief Warden / Dean (SA).

AC. 30.06

To consider the following proposals of the Chairman, NEE –

- (1) The enhancement of the honorarium for NEE Committee and
- (2) The enhancement of remuneration of Centre Superintendent/ Assistant Centre Superintendent, Centre Representatives, Invigilators and medical team.

[Note: The Chairman, NEE has submitted a proposal for enhancement of honorarium for different activities of NEE. The proposal is placed in the Annexure.

The Academic Council may like to deliberate and decide.]

Resolution: After a brief deliberation, the Academic Council found that the proposal is incomplete and constituted the following Committee to review the proposal and submit a comprehensive report/ proposal of the revised rates for all the activities of NEE and NEPGET. The Committee should submit its report within October 2019 so that it may be placed in the next meeting of the Academic Council for consideration –

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| 1. Prof. Binay Singh, Deptt. of Forestry | - | Chairman |
| 2. Prof. N. Deb, Deptt. of Chemistry | - | Member |
| 3. Prof. K.N. Dewangan, Dept of Agri Engg | - | Member |
| 4. Prof. S. Gao, CoE | - | Member |
| 5. The Dy. Registrar (Fin), NERIST | - | Member |

AC. 30.07

To consider the various essential criteria for application of Extension of Approval (EoA) from AICTE for the UG/PG Courses of the Institute.

[Note: The Coordinator, AICTE Cell, NERIST had attended a workshop of stakeholders for the Approval Process 2019-20 at AICTE Headquarters, New Delhi held on 25th July 2019. The following points are kept under essential criteria for application of the Extension of Approval (EoA) 2019-20 for the various UG and PG courses being offered at the institute.

1. Implementation of teachers training policy in the institute.
2. Implementation of Student Induction Program (SIP) as per the guidelines of AICTE, a detailed guideline for SIP 2018 is enclosed for kind reference.
3. Implementation mandatory internship policy for students with duration of preferably 6 months in industries.
4. Five numbers of MoU's with **INDUSTRIES**.

Above the stated essential areas, AICTE is keeping the following in desirable requirements. These requirements may become essential requirements in the near future.

1. Implementation of Startup policy.
2. Initialization of Innovation Cell/Club.
3. Active and responsive social media cell.
4. Participation in National Innovation Ranking.

The documents were requested as per 29th meeting of Academic Council held on 5th May 2019 vide agenda number AC. 29.08, which will be placed in next meeting.

The Academic Council may like to deliberate and decide.]

Resolution: The Academic Council deliberated the matter in detail and resolved that the essential criteria for the Extension of Approval need to be implemented and shall be in the Institute. As such the following are being resolved:

1. **Implementation of teachers training policy in the institute:**
It shall be implemented in due course.
2. **Implementation of students' induction program (SIP) as per the guidelines of AICTE, a detailed guideline for SIP 2018 is enclosed for reference:**
It will be implemented from the next Academic Year with certain modifications.
3. **Implementation mandatory internship policy for students with duration of preferably 6 months in industries:**

Advised to wait for the proper guidelines from AICTE.

4. **Five numbers of MoU's with INDUSTRIES.**

In-charge of Institute Industry Cell is handed over the responsibilities for signing of the MoU with the Industries in time bound manner.

Further, to the above requirements, the Institute should work out for fulfilling the desirable requirements of the AICTE for obtaining the EoA of the courses as detailed below:

1. Implementation of Startup policy.
2. Initialization of Innovation Cell/Club.
3. Active and responsive social media cell.
4. Participation in National Innovation Ranking.

AC. 30.08 To consider the rates of honorarium for engagement of Research Scholars for Practical and Theory Classes

[Note: At present the Research Scholar without fellowship and engaged in teaching are getting honorarium at the rate of Rs. 300/- and Rs. 150/- per theory & practical classes respectively. In view of 7th CPC, which may be increased to Rs. 500/- and Rs. 250/- respectively for theory and practical classes.

The Academic Council may like to deliberate and decide.]

Resolution: After a brief deliberation on the matter, the Academic Council approved following –

Rs. 600/- (Rupees six hundred) per Theory Class & Rs. 400/- (Rupees four hundred) per Practice Class with a maximum ceiling of Rs. 10,000/- (Rupees ten thousand) per month per Scholar. In exceptional cases where for maximum ceiling needs to be increased, the proposal may be submitted by the HoD of the respective Department for the exemption through Dean (Acad) for consideration by the Director, NERIST.

AC. 30.09 To consider the proposal for issue of Rank Certificate to the Pre-final Year/Final Year Students

[Note: The Rank Certificate is issued by the Academic Section as per the approval of the Academic Council only after completion of the module. Students are applying for Rank Certificate for admission in M.Tech. Programmes of different Institutions. For the welfare of the students, it is proposed that Rank Certificate may be issued to the Pre-Final/Final Year students for the purpose of applying for higher studies.

The Academic Council may like to deliberate and decide.]

Resolution: The Academic Council approved the proposal with the conditions that the student should not have any back log and disciplinary cases while deciding the rank. The certificate shall be issued by the Academic Section. However, to finalize the Format of the Rank Certificate the following Committee is constituted –

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| 1. Dean (Academic) | - | Chairman |
| 2. Prof. S. Gao, CoE | - | Member |
| 3. Dr. K.K. Rajesh, AR (Acad) | - | Member |

AC. 30.10 To consider the proposal for incorporation of “Part E: About the facilities” in the existing Students’ Feedback Form

[Note: It is proposed to incorporate “Part E: About the facilities” in the existing Students’ Feedback Form as per NBA requirement.

The Academic Council may like to deliberate and decide.]

Resolution: The Academic Council approved the proposal. The Part-A, B, C & D will be analysed by the Dean (Acad) and the Part-E will be assessed by the Dean(SA). Feedback Form will be available in the NERIST website. It was also suggested to eliminate the point “MENTION STRONG AND WEAK POINTS OF THE COURSE/INSTRUCTIONS” at the end of Part D.

AC. 30.11. To consider the Ph.D. Fellowship on withdrawal of Registration

[Note: The Dean (Acad) proposed to review of the resolution on Agenda Item No. AC. 28.03 [BPGS 34.07: Ph.D. Fellowship on withdrawal of Registration]. The details are given below:

The Academic Council in its 28th meeting has opined that the Fellowship/Scholarship of Ph.D. Scholar cannot be taken back on withdrawal from the Institute. This has led to operational difficulties as few students, who have availed Fellowship/Scholarship, are leaving the Institute without submitting the Ph.D. thesis even after 4/5 years. In this connection, it is proposed to review the resolution on Agenda Item No. AC. 28.03 [BPGS 34.07: Ph.D. Fellowship on withdrawal of Registration] as per guidelines (Sl. 9) for PG Grant Scheme for GATE/GPAT Qualified Students.

The Academic Council may like to deliberate and decide.]

Resolution: The Academic Council did not approve the proposal. It was suggested to submit the Progress Report of the Scholar carefully and fellowship of the Scholar may be discontinued immediately if found dissatisfactory.

AC. 30.12 Any other item with permission to the Chairman.

The following two proposals submitted by the Chairman, NEPGET were considered by the Chairman.

1. To consider the Rates of Honorarium for PG/Ph.D. admission

Resolution: The Academic Council suggested to review the proposal by the Committee constituted at Item No. 30.06.

2. To consider Stopping of PG & PhD admission test for Jan.-May Session.

Resolution: The Academic Council discussed the issue at length and it was approved that the PhD admission will be held only in the July-Dec. semester with immediate effect.

The Meeting ended with vote of thanks to the Chair.