



North Eastern Regional Institute of Science & Technology
(Deemed to be University)
Nirjuli (Itanagar) : Arunachal Pradesh : 791 109

Examination Cell

REQUISITION FORM FOR ALLOTMENT OF CLASS ROOMS

NERIST Main Academic Block/South Campus (please tick)

1. Purpose :
2. Class Room No(s). :
3. Date : From To
4. Timing : From To
5. No. of Days : days
6. Name of Student i/c :
7. Roll No. :
8. Faculty/Staff Incharge :
9. Enclosures (please tick) : (a) Signed undertaking, (b) Payment proof

Signature of Indenter with Date

Forwarding by Faculty/Staff Incharge with Date

Rooms Available/ Not Available

Assistant Registrar (Exams)

Permitted/ Not Permitted

Controller of Examinations

Contact : Shri Santi Ram Basumatary For Main Academic Block. (M. No. 7005943936)

Shri Ranjit Mandal for South Campus (M. No. 936273351)

**UNDERTAKING BY THE STUDENTS FOR ALLOTMENT OF ROOMS
OTHER THAN REGULAR ACADEMIC ACTIVITIES**

1. The furniture/other items of the Class Rooms won't not be damaged or left to get wet in rain.
2. Everything will be arranged back to normal and room will be cleaned every day after the day's rehearsal/event for next day's class.
3. Honorarium to be given to Basumatary/Mandal @50/- per day for opening and closing the rooms beyond office hours on working day and @100/- per day on weekends and holidays, in advance.
4. If it is reported that the above three conditions are not fulfilled, permission will be revoked immediately.

- Google Pay (Santi Ram Basumatary, for Main Academic Block): 9615700644
- Payments to Ranjit Mandal for South Campus needs to be paid in cash

Signature of Student i/c:

Name of Student i/c:

Roll No.:

Mobile No.:

Countersigned by:

Faculty/Staff Incharge with Date

Name:

Mobile No.: