

Tender Paper/NIQ



North Eastern Regional Institute of Science & Technology

Deemed to be University

Nirjuli:: Arunachal Pradesh :: 791109

(Office of Hostel Management Council)

No.Hostel/Leasing/2025/328

Dated 26/06/2025.

NOTICE INVITING QUOTATION

NIQ No :HMC/25/1

Sealed quotations are invited from reputed building owner located at Nirjuli for allowing room lease in their buildings for the accommodation of NERIST students for a period of one year. Interested building owners located at Nirjuli may apply and submit their willingness for leasing the building as temporary hostels for one year. The party or person or agencies who are confident of fulfilling the terms and conditions mentioned herein only may quote their rate/bid of room lease. Lowest bidder will be selected for the leasing of building/rooms for temporary hostels for a period of one year.

Important points to note:

1	Cost of tender paper	Rs.2500/- (Non-refundable)
2	Period of collecting Tender Paper	27/06/2025 to 04/07/2025 from Office of Hostel Management Council (HMC), NERIST from 10.30 a.m. to 12.30 pm and from 2pm to 5.30 pm.
3	Last date of submission of duly filled (sealed quotation)	08/07/2025 by 12.30 p.m. at Office of HMC, NERIST, Nirjuli, A.P. duly filled (sealed quotation) should be submitted and dropped into the Tender box kept in HMC office
4	Date & Time of opening of Tender	08/07/2025 at 4.00 p.m in the conference room of Deans
5	Security Deposit for rooms leasing	Rs.50,000/- in form of DD in favour of Director, NERIST payable at SBI NERIST Branch (Code No. 18744) to be enclosed with the Quotation separately

The tender paper may be obtained from the Office of HMC by paying Rs.2500/- (non-refundable) in the form of demand draft/pay order drawn from State Bank of India in favour of Director, NERIST, payable at NERIST Branch (**Code No. 18744**). The Tender document can also be downloaded from the website. In case Tender document is downloaded from the website the bidder should attach the aforesaid Demand Draft Of Rs. 2500/- for the Tender paper, while submitting the same.

(I). IMPORTANT INSTRUCTIONS TO TENDERERS

(a) The following documents are required to be enclosed along with the quotation for building lease failing which it will lead to rejection of their quotation

- Building Ownership certificate/Land allotment order issued by Govt. of Arunachal Pradesh.
- Photocopy of PAN Card issued by Income Tax Department.
- GST Registration Certificate along with GSTR-3B.
- Photograph of Buildings

(b) Quotation (s) are required to be duly sealed (with Wax) and to be submitted to the **“The Chairman (HMC), NERIST, PO&PS: Nirjuli, Dist: Papum Pare, Arunachal Pradesh Pin-791109”** duly completed in all respect within the date and time mentioned in the NIQ and Terms and conditions as stated below. The bidders are required to submit their quotation(s) for the mentioned work in the separate envelopes clearly superscribing such as “ Building/Room Lease “ on the **Envelope-I & II** consists of Technical bids(**A**) and Price bids(**B**) separately.

Sub-Envelope-A (Technical Bids) shall be opened first, which would decide the capability and eligibility of the bidders in accordance with the criteria laid down in the NIQ. The price bid of those bidders will not be opened who does not fulfil the required documents of the Technical bid.

Sub-Envelope-B (Price Bids) shall be opened only of those quotation(s) who have qualified the Sub-Envelope-A(Technical Bids) and on committee feasibility report.

(c) Security Deposit of amount as mentioned above is to be enclosed with the Quotation, which is mandatory. The Security Deposit will be refunded to the non-selected bidders on the next working day. The Security Deposit amount is to be drawn in the form of demand draft/pay order/Banker's Cheque from SBI in favour of Director, NERIST payable at NERIST **Branch (Code No. 18744)**.

(II) TERMS AND CONDITIONS OF NIQ

1. 24x7 water supply provision should be there.
2. 24x7 Electricity with standby DG Set provision should be there.
3. Room should be wholly ventilated and hygienic one.
4. Room rent should be clearly stated in Rupees per month.
5. Provision of Kitchen with sufficient Dining Tables and Chairs should be available
6. Provision of Emergencies exit and firefighting equipment should be.
7. Room rent/lease Payment will be made by 14th of every month. The payment will be made through online/cheque only, no cash transaction will be entertained. The details of buildings/Room should be filled up/submitted in the Format provided at Annexure-A
8. Building Location should be approachable by Bus for picking up and dropping of the students.
9. The selected building owner has to submit the bank details (Account No. name of bank, IFSC code and bank address) in a stamp paper signed by notary officer with notary certificate.
10. The Director, NERIST has the right to discontinue room leasing order at any time, if the conditions of the buildings conditions are found unsatisfactory.
11. In case of emergencies situation such as fall/collapse of the rented/leased building of the building owner shall be the sole responsible for the same.

Discretionary Power : The Director, NERIST reserve the right accept or to reject any or all quotations without assigning any reasons thereof. In case of any dispute relating to interpretation; of any clause, the matter shall be referred to the Director, NERIST for his decision which will be final and binding to all parties.

Sd/-
Chairman (HMC)
NERIST,Nirjuli

Annexure-A

Format for Details of buildings to be leased.

S.No	Name of building owner	Location	Govt. allotment No.....dated.....	Room Rent per month/per room	Total number of rooms in the building
1					
2					

Signature of Building owner

Mobile No

Date :

Place :