



## North Eastern Regional Institute of Science & Technology

Deemed to be University

Nirjuli :: Arunachal Pradesh :: 791109

### (Office of Hostel Management Council)

अददी प्रान्तभूमिः प्रसा

NIQ No: 3/2026

dated 22/06/2026

1	Last date of Receipt of Tender Paper	09/07/2026 by 12.30 p.m. at Office of HMC, NERIST, Nirjuli, A.P.
2	Date opening of Tender	09/07/2026 at 4.00 p.m. at Dean,s Conference Hall .

Sd/-  
Chairman,HMC  
NERIST,Nirjuli

### Tender/Quotation Paper: FOR VEGETABLE SUPPLY

## North Eastern Regional Institute of Science & Technology

Deemed to be University

Nirjuli :: Arunachal Pradesh :: 791109

### (Office of Hostel Management Council)

No. HMC/NIQ/Veg/Etc./2017/345

Dated 22/06/2026



#### NOTICE INVITING QUOTATION (NIQ)

#### NIQ No :3/2026

Sealed quotations are invited from reputed firms for the supply vegetables in hostels for a period of 1 year, However, based on the service which can be extendable for one more year. Those who have seven years of experience in Govt. organization/Education Institution of repute may submit their bid. The agencies/person who are confident of fulfilling the terms and conditions mentioned herein only may quote their rate/bid. Lowest bidder will be selected for supplying of vegetables/chicken/fish and food catering in Hostels.

#### **Important points to note:**

1	Cost of tender paper	Rs. 2500/- (Non-refundable)
2	Period of collecting Tender Paper	22/06/2026 to 08/07/2026 from Office of Hostel Management Council (HMC), NERIST from 9.30 a.m. to 12.30 pm.Tender paper may also to downloaded from Institute's website <a href="http://www.nerist.ac.in">http://www.nerist.ac.in</a> .
3	Last date of submission of duly filled (sealed quotation)	09/07/2026 by 12.30 p.m. at Dena,s conference Hall
4	Date & Time of opening of Tender	09/07/2026 at 4.00 p.m. at Chairman(HMC),s office
5	Security Deposit for supply of vegetables for Hostels –Tirap, Pare, Dibang, Panyor, Kameng, Lohit and Siang	Rs.100000/- in form of DD in favour of Chairman payable at SBI NERIST Branch (Code No. 18744) to be enclosed with the Quotation separately

The tender paper may be obtained from the Office of HMC by paying Rs.2500/= (non-refundable) in the form of demand draft(DD)/pay order drawn from State Bank of India in favour of Chairman (HMC), payable at NERIST Branch (Code No. 18744).The Tender document can also be downloaded from the website <http://www.nerist.ac.in> . Filled up tender paper cum Quotation paper without DD will be rejected during the operation of Technical Bid. . In case Tender document is downloaded from the website the bidder should attach the aforesaid draft for Rs. 2500/ the Tender paper, while submitting the same.

Sd/-  
Chairman,HMC  
NERIST,Nirjuli

#### **(I). IMPORTANT INSTRUCTIONS TO TENDERERS**

1.The following documents are required to be enclosed along with the quotation for vegetables failing which it will lead to rejection of their quotation

- Proof of minimum of seven years' experience in supplying vegetables items to Govt. organization/Educational Institution.
- Latest Bank Solvency Certificate of minimum of Rupees three(3) crore obtained from any Nationalized Bank.

- (iii) Photo copy of Trading licence.
- (iv) Food Licence (Fssai)
- (v) ESIC Registration Certificate
- (vi) Photocopy of PAN Card issued by Income Tax Department.
- (vii) GST Registration Certificate along with GSTR-3B.
- (viii) Photo copy of Aadhaar Card
- (ix) Income tax return
- (x) Bank Balance sheet for the last five (5) years
- (xi) Non-Conviction certificate from Judicial magistrate/Good character and antecedent certificate from police department.

2. Quotation (s) are required to be duly sealed (with Wax) and to be submitted to the “**The Chairman (HMC), NERIST, PO&PS: Nirjuli, Dist: Papum Pare, Arunachal Pradesh Pin-791109**” duly completed in all respect within the date and time mentioned in the NIQ and Terms and conditions as stated below. The bidders are required to submit their quotation(s) for the mentioned work in the envelopes clearly super scribing such as “Vegetable Supply” on the **Envelope** and the enveloped should be enclosed with Sub-Envelopes consists of Technical bids(**A**) and Financial/Price bids(**B**) separately.

**Sub-Envelope-A (Technical Bids)** shall be opened first, which would decide the capability and eligibility of the bidders in accordance with the criteria laid down in the NIQ. The financial/price bid of those bidders will not be opened who does not fulfil the required documents of the Technical bid.

**Sub-Envelope-B(Financial/Price Bids)** shall be opened only of those quotation(s) who have qualified the Sub-Envelope-A(Technical Bids).

3. Security Deposit of amount as mentioned above is to be enclosed with the Quotation, which is mandatory. The Security Deposit will be refunded to the non-selected bidders on the next working day. The Security Deposit amount is to be drawn in the form of demand draft/pay order/Banker’s Cheque from SBI in favour of Chairman,HMC(Hostel),HMC payable at NERIST **Branch (Code No. 18744)**.

## (II) TERMS AND CONDITIONS OF NIQ

### [II.1] Vegetables Supply

1. Supply of vegetables in the hostels will be on monthly rotation basis. This may be revised or altered subject to condition of shifting of new hostels.
2. The base price for vegetables will be fixed every month by a market survey committee consisting of a warden, a caretaker/Mess manager, Mess secretary/student representative and one supplier or his/her representative. The committee will survey from local markets of Nirjuli/Banderdewa/harmoti for the vegetables, Doimukh and Naharlagun on first week(Saturday/Sunday) of every month (Will be notified in due time) supply of vegetable items is to be made by 12<sup>th</sup> July,2026.
3. The minimum enhancement on % basis over the base price will be approved and other two lowest quoted bidders will have to supply at par with the 1<sup>st</sup> lowest bidder. Any of them, who do not want to supply at par with the lowest bidder will be forfeited. The same will be given to 1<sup>st</sup> lowest bidder.
4. Once rate is fixed/approved for the particular month shall not be changed under any circumstances and no representation will be entertained in this regard.
6. Approved suppliers have to follow the terms & condition strictly. Necessary modification, if required will be done from time to time.
7. Vegetables should be supplied at hostels un-interrupted thrice in a week i.e on Sunday, Wednesday and Friday as per vegetables at the time of receipt.
8. The Mess Secretary/Mess manager-cum-caretaker/warden will receive, verify the quantity and quality of the vegetables at the time of receipt.
9. Rotation of suppliers will be done in the hostels by Chairman(HMC)/Chief Warden in every semester.
10. Payment will not be made against excess supply
11. Payment will be made after completion of one month’s supply which will be made by 14<sup>th</sup> of every month. The payment will be made through cheque only, no cash transaction will be entertained. However, in case of the supplier is discontinuing supply at his own and without prior information; the accrued amount of the vegetables supplied shall be forfeited by the office of Hostel Management Council.
12. The supplier have to submit the bank details (Account No. name of bank, IFSC code and bank address) in a stamp paper signed by notary officer with notary certificate.
13. The Chairman(HMC) has the right to discontinue supply order at any time, if the service of any supplier is found unsatisfactory.

Discretionary Power: The Chairman(HMC) reserve the right accept or to reject any or all quotations without assigning any reasons thereof. In case of any dispute relating to interpretation; of any clause, the matter shall be referred to the Director, NERIST for his decision which will be final and binding to all parties.

Sd/-  
Chairman(HMC)  
NERIST,Nirjuli